

Edenton Town Council Minutes
July 22, 2019
Special Meeting

The Edenton Town Council met in special session on Monday, July 22, 2019 at 6:00 p.m. in the Council Chambers. The following members were present: Mayor Roland Vaughan, Councilman Roscoe Poole, Councilman Sam Dixon, Councilman Steve Biggs, Councilman Jimmy Stallings, Councilman Elton Bond and Councilman Craig Miller.

Mayor Vaughan called the special meeting to order. The first item on the agenda was a budget amendment to the FY 2019/2020 Airport Fund Budget. Town Manager Anne Marie Knighton reported revenue (\$10,352) from the NC Division of Aviation for the Fuel Farm Paving Project needed to be added to the budget and the engineering services for the project added as an expense line item. A motion was made by Councilman Biggs and seconded by Councilman Bond to approve the Budget Amendment as presented. The motion carried unanimously.

The second item on the special meeting agenda was Budget Amendments for FY 2018/19 as part of the fiscal year end close out. The General Fund has transfer from Police Salaries to Administrative that total \$5,038; a \$25,000 purchases for gasoline; transfer from Police Salaries to Garage for minor expenditures and for fuel purchase. Ms. Knighton reviewed the amendments for the FY 2018/19 Water & Sewer Fund which included a Transfer from Water Operations to Water & Sewer Maintenance for fuel and minor miscellaneous expense. The final amendment pertains to the FY 2018/19 Airport Fund – an Amendment needed to add Revenue from NC DOT (rent) to balance minor expenses and a late year end fuel purchase. A motion was made by Councilman Miller and seconded by Councilman Stallings to approve the amendments to the FY 2018/19 Budget as presented. The motion carried unanimously.

Ms. Knighton requested the Council approve correction to the Close Out of Hurricane Matthew Project Ordinance. This amendment corrects the close out amendment staff presented in March – we need four steps to close out the project ordinance, instead of the two steps we prepared in the March amendment. A motion to approve the corrected budget amendment was made by Councilman Biggs and seconded by Councilman Dixon. The motion carried unanimously.

The next item on the agenda was approval of engineering services agreement for the Peanut Drive Water Main Extension Project. Ms. Knighton reported the Town's pre-application for the water main extension project was approved by the Rural Infrastructure Authority. As part of the final application process, we are required to submit a preliminary engineering report (\$7,500). Our pre-application approval reserves \$479,000 for this project. Corey Gooden gave you a presentation of the scope of the project back in May. We recommend approval of the Wooten Co engineering agreement to prepare the required preliminary engineering report as presented. Funds are available in the Water & Sewer Fund for engineering. A motion was made by Councilman Stallings and seconded by Councilman Bond to approve the engineering services agreement as presented. The motion carried unanimously.

The final item on the special meeting agenda is request from the Chowan County Board of Elections regarding One Stop Voting. The Board of Elections asked for input from the Town regarding Saturday voting. The law allows for Saturday voting on October 19th and or October 26th. The Board wants to know what the Town's recommendation is – do you want Early Voting on October 19 and October 26th or just on one of these dates or neither. The Town will have to pay for expense of the poll workers

working those days. A motion was made by Councilman Dixon and seconded by Councilman Stallings to ask the Board of Elections to provide staff to support One Stop Voting on Saturday, October 19th and Saturday, October 26th. The motion carried unanimously.

There being no further items of the business, the special meeting adjourned.