

Edenton Town Council Minutes
March 12, 2019

The Edenton Town Council met in regular session on Tuesday, March 12, 2019 at 6:00 p.m. in the Council Chambers. The following members were present: Mayor Roland Vaughan, Councilman Steve Biggs, Councilman Elton Bond, Councilman Craig Miller, Councilman Roscoe Poole and Councilman Jimmy Stallings. Absent was Councilman Samuel Dixon,

Mayor Roland Vaughan called the meeting to order.

All present stood and recited the Pledge of Allegiance.

Councilman Roscoe Poole gave the invocation.

The minutes from the regular meetings of December 11, 2018, January 8, 2019 and February 12, 2019 and the special meeting of January 28, 2019 were presented for approval.

Councilman Biggs made a motion to approve the minutes with the correction noted by Councilman Miller to the February 12, 2019 minutes. Councilman Bond seconded the motion. The motion carried unanimously.

The next item on the agenda was the annual presentation from the Edenton-Chowan Partnership.

Mallory Denham was present and gave the presentation to the Town Council.

Next on the agenda was committee reports.

The Administrative Committee had three items on the agenda.

Councilman Biggs stated that the first item was a recommendation that Council refer draft short term rental ordinance to Planning Board for review and recommendation as presented.

Councilman Biggs explained that this item would be sent back to the staff for additional drafting and would be placed on an upcoming Town Council agenda when ready.

Councilman Biggs stated that the second item was a recommendation that Council accept the gift of trailer from Regulator Marine as presented.

Councilman Biggs made a motion to accept the gift of trailer. Councilman Bond seconded the motion. The motion carried unanimously.

Councilman Biggs stated that the third item was a recommendation that Council award bids for the 2017 NC Housing Finance Agency Housing Rehabilitation Grant as presented.

Councilman Biggs made a motion to award the bids to William Holley Construction. Councilman Miller seconded the motion. The motion carried unanimously. Councilman Biggs thanked Councilman Poole for reviewing the bids and contributing his area of expertise to the review process.

Next on the agenda was the Public Works Committee.

Councilman Stallings stated that it was recommended that Council approve the grant agreement NC Division of Coastal Management for (Queen Anne Creek Bulkhead) as presented.

Councilman Stallings made a motion to approve the grant agreement as presented. Councilman Miller seconded the motion. The motion carried unanimously.

Next on the agenda was the Finance Committee with five items on the agenda.

Ms. Knighton stated that the first item was a recommendation that Council approve the FY 2019 audit agreement as presented.

Councilman Biggs made a motion to approve the audit agreement. Councilman Miller seconded the motion. The motion carried unanimously.

Ms. Knighton stated that the second item was a recommendation that Council approve the grant agreement with NC Governor's Crime Commission for purchase of Police Surveillance Cameras as presented.

Councilman Miller made a motion to approve the grant agreement. Councilman Bond seconded the motion. The motion carried unanimously.

Ms. Knighton stated that the third item was a recommendation that Council approve budget amendment for NC Crime Commission grant as presented.

Councilman Biggs made a motion to approve the budget amendment as presented. Councilman Miller seconded the motion. The motion carried unanimously.

Ms. Knighton stated that the fourth item was a recommendation that Council approve the lease agreement with NC Department of Transportation for garage space at the Airport Terminal Building as presented.

Ms. Knighton asked for authorization of the agreement contingent upon approval from the Town Attorney on Section 8.

Councilman Biggs made a motion to approve the agreement as discussed. Councilman Miller seconded the motion. The motion carried unanimously.

Ms. Knighton stated that the last item was a recommendation that Council approve the Mayor's attendance at the National Main Street Conference as presented.

Councilman Miller made a motion to approve the travel request. Councilman Biggs seconded the motion. The motion carried unanimously.

Next on the agenda was new business.

Ms. Knighton stated that the first item was a budget amendment for the NCPARTF grant.

Ms. Knighton stated that there were funds remaining from the playground grant in the amount of \$14,000 that can be used to purchase picnic tables and add some benches and outdoor grills.

Councilman Biggs made a motion to approve the budget amendment. Councilman Stallings seconded the motion. The motion carried unanimously.

Ms. Knighton stated that the second item was a budget amendment for the capital project budget ordinance for the improvements to Wastewater Treatment Plant Fund 69.

Councilman Stallings made a motion to approve the budget amendment. Councilman Bond seconded the motion. The motion carried unanimously.

Ms. Knighton stated that the third item was a resolution for the declaration of official intent to reimburse expenditures, USDA Rural Development Grant/Loan, improvements to wastewater treatment plant.

Councilman Biggs made a motion to approve the resolution. Councilman Miller seconded the motion. The motion carried unanimously.

Ms. Knighton stated that the last item was the budget amendment for the close out of Fund 62, FEMA Emergency Preparedness.

Councilman Miller made a motion to approve the budget amendment. Councilman Stallings seconded the motion. The motion carried unanimously.

Next on the agenda was items considered timely and important.

Councilman Miller asked for an update on the Brew House Project/Mr. Glover.

Ms. Knighton stated that she has been in communication with Mr. Glover's attorney and transmitted the applications to him and conveyed the Council's message that staff was asked to work to help expedite the review and schedule a special meeting and the ball is in their court. He is aware of the deadline.

Councilman Poole stated that he would like to recommend a truck driver school to be held in Edenton.

Ms. Knighton stated that the College of the Albemarle is looking at truck driver training curriculum as well as a short term CDL training class.

Next on the agenda was public comment.

There being no comments from the public, the meeting was adjourned.