

Edenton Town Council Minutes
January 28, 2019

The Edenton Town Council met on Monday, January 28, 2019 for committee meetings. The following members were present: Mayor Pro Tem Steve Biggs, Councilman Elton Bond, Councilman Samuel Dixon, Councilman Craig Miller, Councilman Jimmy Stallings. Absent Mayor Roland Vaughan and Councilman Roscoe Poole.

Mayor Pro Tem Steve Biggs called the meeting to order.

The Administrative Committee had four items on the agenda.

Mayor Pro Tem Biggs stated that the first item was the social media marketing campaign.

Mayor Pro Tem Biggs stated that former Councilman Bob Quinn and Tyler Bream would present this item to the Town Council.

Tyler Bream discussed his ideas for the social media marketing campaign.

Mayor Pro Tem Biggs and the Council thanked Bob Quinn and Tyler Bream for the presentation and all agreed that this campaign was needed for Edenton.

Mayor Pro Tem Biggs stated that the second item was the sale of Conger Building-deadlines.

Ms. Knighton stated that she spoke with Mr. Glover's attorney and he stated that a report was received from Mr. Glover and believe that he is encouraged that by the end of the week that they will have all of the details worked out within the business entity to say confidently that they will be moving forward with the purchase of the building and development of the brewery.

Ms. Knighton stated that she told him that the Town Council was meeting that evening and that Council wanted to set deadlines and wanted a contract with the stipulated dates.

Ms. Elizabeth Bryant, Planner, stated that a variance would have to be requested by the developer from the Board of Adjustment. She stated that outside renovations would have to be approved by the Historic Preservation Commission.

It was decided that a contract be signed by June 30, 2019.

Mayor Pro Tem Biggs stated that the third item was the Edenton Citizens Academy.

This would be a program where the citizens can enroll that would educate them about the town operations.

This item was recommended to be placed on the next regular meeting agenda for approval.

Mayor Pro Tem Biggs stated that the last item was boards and commissions.

Several applications have been received for vacancies and it was decided to interview two prior to each upcoming Council meetings with the meetings beginning at 5:30 p.m.

The Utilities Committee had two items on the agenda.

Councilman Bond stated that the first item was the Utilities Billing System Software Upgrade.

Councilman Bond explained that Chowan County and the Town of Edenton share the billing system software and the Town's share of the cost would be \$15,500 and there would be shared training costs.

This item was recommended to be placed on the next full Council agenda for approval.

Councilman Bond stated that the second item was the water supply plan.

Ms. Knighton stated that the NC Department of Environmental Quality requires that municipal and county water systems to periodically submit a water supply plan to insure that the town has the capacity to provide the water that the customers' demands.

This item was recommended to be placed on the next full Council agenda for approval.

The Public Works Committee had two items on the agenda.

Councilman Stallings stated that the first item was speed humps and 4 way stop at East King Street and South Oakum Street.

Councilman Stallings stated that there is concern regarding speeding on South Oakum Street and that the Police Chief has checked with the City of Elizabeth City about borrowing equipment to monitor speeds.

Ms. Knighton stated that she would like to get information from the City of Greenville on speed humps that they have used to calm traffic and also check with the Department of Transportation on the 4 way stop and report back to the Town Council.

Councilman Stallings stated that the last item was the Adopt a Street Program.

Ms. Knighton stated that civic organizations or business would adopt a street and clean up the litter several times a year and the Town would be responsible for providing the safety vests, trash bags and sticks for collection.

This item was recommended to be placed on the next full Council agenda for approval.

There being no further items on the agenda, the meeting was adjourned.