

Edenton Town Council Minutes  
October 28, 2019

The Edenton Town Council met on Monday, October 28, 2019 at 6:00 p.m. for committee meetings. The following members were present: Mayor Pro Tem Steve Biggs, Councilman Elton Bond, Councilman Samuel Dixon, Councilman Craig Miller, Councilman Roscoe Poole, Councilman Jimmy Stallings. Absent was Mayor Roland Vaughan.

Mayor Pro Tem Steve Biggs called the meeting to order.

The Administrative Committee had eight items on the agenda.

Mayor Pro Tem Biggs stated that the first item was the ADA Transition Plan.

Lead for NC Fellow Saoirse Scott gave presentation on the Plan.

Mayor Pro Tem Biggs stated that the second item was the update on the minimum housing code research and recommendations.

Lead for NC Fellow Saoirse Scott gave the update on this item.

Mayor Pro Tem Biggs stated that the third item was the draft covenants for the neighborhood redevelopment zone properties.

Town Attorney Hood Ellis was present to update the Town Council on the draft covenants.

This item was recommended to be placed on the next full Council agenda for approval.

Mayor Pro Tem Biggs stated that the fourth item was the review of acquisition of 133 East Gale Street (NRD Zone Property)

Planner Elizabeth Bryant gave update on the acquisition of the property. She stated that the title work and appraisal has been done on the property and hopes to have an offer and contract for Council to review at the next meeting.

Mayor Pro Tem Biggs stated that the fifth item was the review of status of 116 East Gale Street (NRD Zone Property)

Lead for NC Fellow Saoirse Scott gave the update on this item.

Mayor Pro Tem stated that the sixth item was the monument for the historic Providence burial ground.

Lead for NC Fellow Saoirse Scott presented this item to the Town Council. A contribution of \$500.00 was requested from the Town of Edenton to help fund the project.

This item was recommended to be placed on the next full Council agenda for approval.

Mayor Pro Tem Biggs stated that the seventh item was the records retention schedule update.

Ms. Knighton gave an updated on the records retention schedule update that the NC Department of Cultural Resources compiles for Local Governments to use for destruction of records.

This item was recommended to be placed on the next full Council agenda for approval.

Mayor Pro Tem Biggs stated that the last item was Pre-Employment Physicals and Non-Emergency On-the-Job Injuries Agreement.

A contract has been completed with Vidant Family and Sports Medicine/Dr. Bryan Bunn for town employees to be able to use this facility when needed to complete the pre-employment physicals and workers comp injuries. The Town Attorney has reviewed the agreement and raised some questions and has asked for revisions from Vidant.

This item was recommended to be placed on the next full Council agenda for approval pending revisions requested by the Town Attorney.

The Finance Committee was next on the agenda with two items.

Councilman Dixon stated that the first item was the capital project ordinance for the street repair and resurfacing phase II.

Ms. Knighton stated that the project was out to bid and bids would be opened November 14 and hopes that Council can make an award contingent upon financial package that will be solicited from banks. And the goal is to be on the LGC agenda either in January or February so that the project can begin in early Spring.

This item was recommended to be placed on the next full Council agenda for approval.

Councilman Dixon stated that the second item was the amendment to the capital project budget ordinance for the improvements to the wastewater treatment plan.

Ms. Knighton stated that this was to add \$10,000 for the engineers to do wetlands delineation for one of the permits that is needed.

This item was recommended to be placed on the next full Council agenda for approval.

The Utilities Committee was next on the agenda with two items.

Councilman Bond stated that the first item was the grant administration services for Peanut Drive/Paradise Road industrial development fund utility account project.

This item was recommended to be placed on the next full Council agenda for approval.

Councilman Bond stated that the second item was an amendment for the engineering services for the 2018 wastewater treatment plant improvements.

This item was recommended to be placed on the next full Council agenda for approval.

There being no further items on the agenda, the meeting was adjourned.