



Edenton Town Council  
Regular Meeting  
Tuesday, April 14, 2020  
6:00 p.m.  
**AGENDA**

**In order to maintain the safety of Town residents, the Town Council and staff, this Regular Meeting will be conducted electronically using Zoom software. Council members will participate remotely. Two staff members will be present in the Council Chambers (504 S. Broad Street) to provide video and audio access of the meeting to the public. However, in compliance with Governor Cooper's Executive Order #121, which bans mass gathers of more than 10 people, seating will be limited. Remote access to the audio of the meeting is provided using Zoom software. See attached Guidelines for instructions and meeting invitation, conference ID and dial in instructions.**

- I. Call Meeting to Order: Mayor Jimmy E. Stallings
- II. Pledge of Allegiance:
- III. Invocation: Councilman Roscoe Poole
- IV. Approval of Minutes: Special Meeting of April 7, 2020
- V. Public Hearing (Continued from March 10, 2020 Regular Meeting):
  - A. Proposed Installment Purchase Contract Per NC General Statute 160A-20 for the repair and resurfacing of town maintained streets
- VI. Committee Meetings
  - A. Administrative Committee:
    1. It is recommended Council defer adoption of the 2020 Vision Statement until Post-COVID-19 State of Emergency
    2. It is recommended Council adopt Resolution Encouraging Businesses to allow Firefighters to respond to Calls during Working Hours as presented
  - B. Finance Committee:

1. It is recommended Council authorize staff to begin process to sell town acquired properties in the North Oakum Street Redevelopment Zone as presented

C. Public Works Committee:

1. It is recommended Council approve agreement for maintenance of town-owned cemeteries as presented.

VII. New Business

- A. Adoption of Policy for Emergency Paid Sick Leave & Emergency Family And Medical Leave (Families First Coronavirus Relief Act)
- B. Resolution, Designation of Applicant's Agent and Assurances for Public Assistance, Major Disaster Declaration FEMA-4487-DR (COVID-19)
- C. State – Applicant Disaster Assistance Agreement, FEMA-4487-DR (COVID-19)
- D. Budget Amendment, Maintenance of Cemeteries

VIII. Items Considered Timely and Important

- IX. Public Comment: Public Comments are limited to 3 minutes per speaker

X. Adjournment

In order to maintain the safety of Town residents, the Town Council and staff, the April 14th Regular Town Council Meeting will be conducted electronically using Zoom software.

The Mayor and Council members will participate remotely. Two staff members will be present in the Council Chambers to provide to the public video and audio access of the meeting. However in compliance with Governor Cooper's Executive Order #121, that bans mass gatherings of more than 10 people, seating will be limited.

Remote public access to the meeting is provided using Zoom software. You can join the meeting through Zoom on your computer or cell phone. If you have not used Zoom before, you are encouraged to download the software and try it out prior to the meeting. There is no cost associated with the software or attending the meeting. Attached are guidelines to install Zoom. You can also join the meeting through the audio only via telephone. Depending on your carrier, long distance charges may apply. The public invitation to the April 14th meeting is below.

Time: Apr 14, 2020 06:00 PM

**Zoom Meeting (View and listen)**

Link to Join Zoom Meeting: <https://zoom.us/j/5531901948?pwd=MHprTitBOTFlWVFDaEtqclJ6M043Zz09>

Meeting ID: 553 190 1948

Password: 227954

**Audio only via telephone:**

Dial-in Number: 301 715 8592

Meeting ID: 553 190 1948

Password: 227954

The Town is making every effort to ensure the public is able to view and listen to the meeting while maintaining all of the Town's statutory requirements and keeping the public safe. We are aware of media reports regarding Zoom security concerns. Zoom has been adding security enhancements to address the concerns. Recent feedback from the UNC School of Government that the School will continue to use Zoom gives me confidence that for now, Zoom with proper settings in place users are protected appropriately.

On behalf of the Mayor and Council, thank you for your interest and your patience as the Town administers business during the COVID-19 pandemic. Please visit [www.townofedenton.com](http://www.townofedenton.com) for COVID-19 updates, resources and information. For more information please email me at [anne-marie.knighton@edenton.nc.gov](mailto:anne-marie.knighton@edenton.nc.gov) or call 252-482-7352 ext 179.

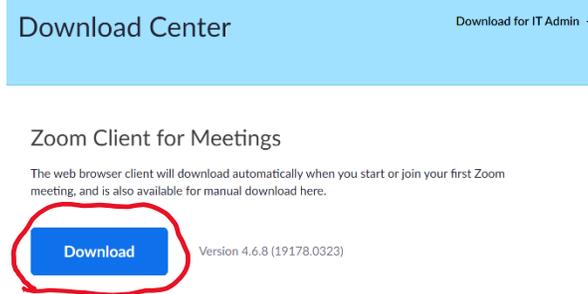
Anne Marie Knighton, Edenton Town Manager



## TOWN OF EDENTON ZOOM MEETING GUIDELINES

### Install Zoom:

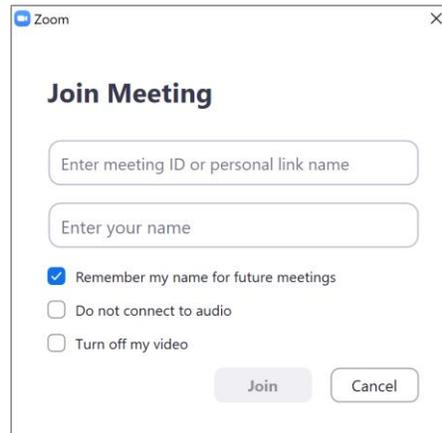
1. Go to <https://zoom.us/download>.
2. Download the first option, “Zoom Client for Meetings.”



3. Once you download Zoom, click on it to open it. It should open and look like this:



4. You do **not** need to sign in or create an account. Select “Join a Meeting” and enter the requested information. Please enter your first and last name. The Meeting ID will be in the invitation details that were emailed to you.



5. Once you enter your information, you will be taken to the “waiting room” for the Town of Edenton. Please remain at this page until the host allows you into the meeting.
6. You may also join the meeting by dialing 301.715.8592 and entering the Meeting ID number.
7. You may also download the Zoom App from the Apple Store or Play Store to join the meeting on your smartphone.