

Edenton Town Council Minutes
April 27, 2020

The Edenton Town Council met in special session on Monday, April 27, 2020 at 6:00 p.m. via Zoom. The following members were present: Mayor Jimmy Stallings, Councilman Elton Bond, Councilman Roger Coleman, Councilman Samuel Dixon, Councilman Hackney High, Councilman Craig Miller and Councilman Roscoe Poole.

Mayor Jimmy Stallings called the meeting to order.

Town Manager Anne-Marie Knighton called roll and determined there was quorum of Town Council members present.

The first item on the special meeting agenda was a resolution accepting the conditions of the USDA loan and grant for purchase of fire department mobile command vehicle and three police vehicles.

Monica Thornton with USDA was present via zoom to formally present the loan and grant documents for the purchase of mobile command vehicle and three police vehicles. The Town will receive \$85,000 grant and \$70,000 loan, at interest rate of 2.375%. We have structured the loan for seven years, annual payment will be approximately \$10,000. There is no penalty for early payoff of the loan. Chowan County will participate in a pro-rata share of the loan for the Fire Department vehicle. The Town Council is requested to adopt the Resolution that authorizes the Mayor and Deputy Clerk to execute documents.

Councilman Dixon made a motion to adopt the resolution for the USDA loan and grant. Councilman Miller seconded the motion. The motion carried unanimously.

Next on the agenda was COVID-19 Updates.

Win Dale with Edenton Chowan Chamber of Commerce, Nancy Nicholls with the Tourism Development Authority, Jennifer Harriss with DDE and Liza Layton with Edenton Chowan Partnership were present via zoom to give a brief overview of the assistance they are providing to the business community during the pandemic.

Councilman Miller made a motion to write a letter to Senator Steinburg and Representative Goodwin asking for their support in the Tourism's Initiative. Councilman Dixon seconded the motion. The motion carried unanimously.

Ms. Knighton gave an update on how COVID-19 is affecting the Town of Edenton revenues.

The next item on the agenda was a budget amendment for the water and sewer fund-water operations.

Ms. Knighton explained that this was for the purchase of salt for the water treatment process. She stated that the new water treatment process is requiring more salt usage. Public Works Director Corey Gooden stated that \$15,000 per month was needed until the new plants are on normal operations.

Ms. Knighton stated that funds would be transferred from a capital outlay fund to pay for this budget amendment.

Councilman Miller made a motion to approve the budget amendment. Councilman Dixon seconded the motion. The motion carried unanimously.

The last item on the special meeting agenda was a budget transfer for the water and sewer fund for capital projects.

Ms. Knighton stated that she is requesting the purchase of a TTHMs analyzer, a machine that will measure TTHMs almost instantly, to help manage the chemistry of water production process. It is projected there will be \$10,000 in funds available in the USDA Grant for the WTP project. There will also be funds from a pilot project for automatic meter reading (AMR) for water and electric, however we have been so busy managing our many capital projects that the AMR has been put on hold. I request approval to transfer funds from the ARM line item to a new line item, TTHMs Analyzer. We have solicited quotes and the low quote is \$45,000.

Councilman Bond made a motion to approve the budget transfer. Councilman Coleman seconded the motion. The motion carried unanimously.

There being no further items on the special meeting agenda, the meeting was adjourned.