



**TOWN OF EDENTON  
P.O. Box 300  
400 South Broad Street  
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Edenton Preservation Commission

June 12, 2023

Meeting was called to order.

Ms. Vaughan, Ms. Otey, Ms. Thornton, Ms. Baker, Ms. Maffitt, Mr. Hicks were present.

Minutes were approved. Ms. Vaughan, Ms. Otey (5,0)

Ms. Baker had all speakers sworn in.

Ms. Baker calls for the first application.

Amy Johnson; 315 S Broad St; New Signage.

Sarah presents. They want to put their logo in the window for the new salon. They are in the back of the building so people don't know they are there.

Ms. Baker asked if it will be on the left of the door.

Sarah Byrum answered yes.

Ms. Baker asked if it is within the sign size.

Mr. Whealton said that it was. They need to have sign with their licensing, and this was the last step for that.

Ms. Baker asked if they had permission from Robin and John Sams.

Sarah said that they do.

Ms. Vaughan made a motion. Ms. Otey seconds. (5,0)

Ms. Thornton made a motion for COA. Ms. Maffitt seconds. (5,0)

Ms. Baker calls for the next application.

Tanya Varian; 403 E. King St; removal of mature tree.

Ms. Varian presents. There is a really large dead tree on the property. This needs to be removed before it falls.

Ms. Thornton made a motion. Ms. Otey seconds (5,0)

Ms. Vaughan made a motion for COA. Mr. Hicks seconds (5,0)

Ms. Baker calls for the next application.

The Herringbone; 119 W Water St; new signage.

Mr. Joe Wach presents. They would like to add signage to the restaurant. In the package was pictures of what they would like to do. The first sign would be the logo in metal on the brick fire place. The next sign would be to increase the visibility from Water St. They would like to put the name on the front of the building.

Ms. Thornton asked if there would be lighting on the building.

Joe said that they have up lighting on the front of the building so at night you would be able to see that.

Ms. Baker asked for any public questions

Mr. Mr. Murray asked about if the Preservation NC has approved the changes.

Joe said that it has already been presented to both the state and national park service.

Mr. Whealton said the they don't have anything to do with this one. There are no covenants with this building.

Mr. Murray said that on page 60 of the standards that signs have to be approved by the planning department. He asked if that had been done.

Mr. Whealton said that he is the one that represents that and once its approved by the commission and he will sign off on it.

Mr. Murray said that on page 60 of the standards the signage needs to be in small letters.

Mr. Whealton said that they are trying to be seen from Water St as long as its not out of place it can be done.

Ms. Baker said that it needs to be size appropriate to the building.

Mr. Murray said that on page 63 it says the repetitive signage should not be encouraged.

Ms. Baker said that there is a percentage of signs that are allowed.

Mr. Whealton said that since its on two separate streets with separate entrances he believes it acceptable.

Ms. Otey said that she thought about that but also realized it the only signage on the actual building. So, she thinks it's okay.

Ms. Vaughan made a motion. Ms. Thornton seconds. (5,0)

Ms. Otey made a motion for COA. Ms. Vaughan seconds. (5,0)

Ms. Baker calls for the next application.

Chowan Art Council; 112 W Water St.; Build a fence around location of trash cans on east side of building.

Dawson Tyler presents. With the new mural and people coming up to enjoy it they want to provide an enclosure for the trashcans. Another fence is on the other side and it will match that one.

Ms. Baker asked when the original fence was installed.

Ms. Vaughan said that it was about 30 years ago.

Ms. Baker asked the height.

Dawson said to match the other one it will be 7 feet. This will keep a clean line with the brick wall.

Ms. Vaughan made a motion. Mr. Hicks seconds (5,0)

Ms. Maffitt made a motion for COA. Ms. Vaughan seconds. (5,0)

For old business, the Haerter and Severance was moved to a later date.

Mr. Whealton said that the last he had heard was that past Friday. They had received the initial remarks back from national park service. They requested some additional information.

Ms. Baker said that Tyler is working in the public notice for the meetings. There is an agenda in the entrance to Town Hall.

Mr. Whealton said that he has handled it up to this point the way the town always has. Now the signs are posted in the front yard of businesses and homes going forward. The agenda had been posted online for they first time. The signs do have the website. The website is being worked on to bring up to date.

Ms. Vaughan said that about 25 years ago, the town would post a sign in the front yard the houses that were out of code. They had a set amount of days they were to do something. They no longer do that and there are houses in the historic district that need to have a sign in the front yard to encourage them to get it to guidelines.

Mr. Whealton said that in July they will be bringing in a code enforcement contractor. Letters have been sent out to the homes that are in violation. In the past few months a few of the run-down homes have been sold to be fixed up.

Ms. Vaughan asked if the signage is something that they would have to bring in front of Town Council.

Mr. Whealton said they can if they want.

Ms. Baker said that each house has a different circumstance. Some have people that just refuse to comply.

Mr. Whealton said that there are some heir properties that have up to 160 heirs that that property. One house the owner is in another state that has been notified. Her time is up sometime in the middle of summer.

Ms. Vaughan said that they could put the sign in the yard send a picture to the owner and say they need to get this done.

Ms. Maffitt said if they don't do something that is really visible then nothing will get done.

Ms. Baker said that why can't they start tomorrow on the worst properties.

Mr. Whealton said that they can. He has created a list of vacant properties, some without power, some in the historic district, and some that are heir properties.

Ms. Vaughan said that what they are suggesting is if Mr. Whealton can tell the town council what they would suggest.

Mr. Whealton gave the list of all the steps they would need to get started on getting the out of code homes.

Ms. Baker said that she would like to start with the top 5. How would they do that.

Mr. Whealton said to let him know what properties they would like to go after. It will take time but he will work on it.

Mr. Murray asked more about the signage. He said that it is great that the signs are going up.

Ms. Baker asked how he would recommend doing that. She asked if new signs should be created each month.

Mr. Murray said that he was just pointing out what the standards say and he believes that it is not being implemented.

Ms. Baker said that it has a link to the agenda on the signs.

Mr. Murray said that link will just take you to the overall Edenton website.

Mr. Whealton showed where it can be found.

Tyler Newman, Public Information Officer, said that something he can add to the website under the boards. He can have a sub link for it to make it easier to get to the results.

Mr. Whealton asked a timeline for the new website.

Mr. Newman said that council would have to approve first, but September at the earliest.

Mr. Murray asked for this meeting how many days' notice was given.

Mr. Whealton said that the only thing that needs to be in the paper was a zoning amendment and anything dealing with changing in the zoning map. Putting it online has been a courtesy. Being that the newspaper changes the release date the deadlines have been changed. So now the town will do it for three weeks as a favor. The days given ahead of time was 9 in the newspaper and posted on the properties was May 23<sup>rd</sup>.

Meeting was adjourned.

