



Edenton Town Council - Meeting Summary
Monday, May 22, 2023

The purpose of this notice is to summarize items from the meetings and is not comprehensive. This summary does not replace the official minutes. Go to the Town of Edenton's YouTube Channel for a video of the full meeting, or our website for the official minutes.

Present: Mayor Jimmy Stallings, Hackney High Jr., Samuel Dixon, Aaron Coston, Elton Bond, Craig Miller, and Roger Coleman, with Town Manager Corey Gooden facilitating.

Professional Services Update - Bob Steinburg

- Council heard an update from Bob Steinburg, who is currently in a two-year contract with the Town for professional services as a lobbyist. Mr. Steinburg informed council that the N.C. General Assembly is currently convening to prepare the annual state budget. Currently, appropriations to Edenton are unknown, as state budget talks have not reached that stage yet. Mr. Steinburg and his associate, Jackson Stancil, have been pursuing chief appropriation chairs and elected officials to make them aware of the Town's requests in Raleigh.

Special Meeting

- **Parking Space Request - 102 East Queen Street:**
 - Council approved two new parking spaces at 102 East Queen Street, across from the courthouse. The spaces will be similar to spaces on Oakum Street, which curve inward and re-route the curblin.
- **Budget Amendment Sewer Collection Asset Inventory Assessment (AIA) Fall 2021 (Phase II):**
 - Council approved a budget amendment that will allow the Finance Director to accept \$200,000 from the N.C. Division of Water Infrastructure for a project that includes sewer collection, smoke testing, smoke/lift station inspections, manhole inspections, an updated capital improvement plan, a sewer rate study and grant management. The project will greatly improve overall knowledge of the town's sewer system.

- **Budget Amendment for Sewer Collection Asset Inventory Assessment (AIA) Fall 2023 (Phase III) –**
 - Council approved the acceptance of an additional \$400,000 to complete any outstanding sewer work that the initial \$200,000 could not cover. Both budget amendments work together, according to the Town Manager, and will ensure that the town's sewer system is in its best shape.

Committee Meeting - Administrative Committee

- **Groundman/Apprentice Job Description & Pay Grade**
 - **This item was forwarded to full council.** The Interim Electric Director and the Town Manager have requested a new job description and pay grade for the Electric Department. Currently, if a new hire comes in with no experience and starts as a Groundman, they are paid on the same pay step as someone with 2-3 years of experience. A new job classification and pay grade was requested to differentiate between the two and allow a more streamlined advancement process for employees.

Committee Meeting - Finance Committee

- **FY23/24 Annual Budget Working Session Update**
 - The Town Manager and the Finance Director have finalized the initial draft of the town's budget for FY 2023-2024. The Finance Committee will overview the budget on May 24. The proposed budget will tentatively be posted online on May 26 with a public comment session on June 13 in regards to the budget.

Closed Session

- Council entered into closed session at the end of the meeting to discuss a personnel matter.