



Edenton Town Council - Meeting Summary
Monday, July 24, 2023

The purpose of this notice is to summarize items from the meetings and is not comprehensive. This summary does not replace the official minutes. Go to the Town of Edenton's YouTube Channel for a video of the full meeting, or our website for the official minutes.

Present: Mayor Jimmy Stallings, Hackney High Jr., Samuel Dixon, Aaron Coston, Elton Bond, Craig Miller, Roger Coleman, and Town Manager Corey Gooden.

Special Meeting

- **E. King St Parking Designation**

- Council unanimously approved a new parking layout on the north side of East King Street, with 10 newly painted parking spots and a handicap space included.

- **Budget Amendment - Year End FY22-23**

- Council unanimously approved a budget amendment regarding final entries for the accrual of FYE2023 expenses. An adjustment was necessary to bring the budget back into compliance with the Local Government Commission requirements.

- **Budget Amendment - Airport Hangar Taxi-lane Grant**

- Council unanimously approved receiving a second grant from the N.C. Department of Aviation, in the amount of \$56,549, for Northeastern Regional Airport's hangar taxi-lane project. This will allow engineers Talbert & Bright to begin the design, permitting & bidding process.

- **Budget Amendment - DEQ Division Waste Management Grant - Recycling Trailer**

- Council unanimously approved the purchase of a recycling trailer so that the Town can resume recycling in the Fall. The Town was awarded a \$40,000 grant from NCDEQ to aid with the purchase, which totals \$113,900.

- **Website Domain Change - Form Letter**

- Council unanimously approved a form letter to be sent to Verisign, Inc. requesting the change of the Town's domain name. The County IT Director (Cord Palmer) recommended that the Town switch its domain name from a **.com** address to a **.gov**. This change will not take effect until a new website is launched at the end of the year.

- **Contract Agreement - CivicPlus - Website Design**
 - Council unanimously approved a Master Services Agreement from CivicPlus, a municipal website developer, to begin work on redesigning and overhauling the Town of Edenton's webpage, at the recommendation of the Public Information Officer. The PIO will work with CivicPlus closely through a 12-week design and build process.
- **Award Letter - Wastewater Treatment Plant Renovations (Phase I)**
 - Council unanimously approved awarding Peters & White Construction Company, based in Chesapeake, with the project to renovate the Town's wastewater treatment plant. This approval was contingent upon the Town receiving LGC approval of the USDA's proposed funding packet (\$11,143,000 = \$5,955,000 loan/\$5,188,000 grant).
- **Board and Commission Reappointments**
 - Council unanimously approved board and commission reappointments. Each term is for three years, according to the Assistant Town Manager. They are: **Tom Newbern** for the Edenton Historic Preservation Commission, **John Sams** for the Board of Adjustments, and **Ellen Colodney** and **Rick Naccara** on the Tree Committee.

Administrative Committee

- **Edenton Downtown Social District Ordinance & Management Plan**
 - Council discussed revisions to a proposed social district in downtown. The new proposed times are Thursday/Friday from 5 PM to 9 PM and Saturday/Sunday from 11 AM to 9 PM. The proposed district map has removed Sunfish Park, the Barker House and the 1767 Courthouse Green. A vote is expected at an upcoming meeting.

Utilities Committee

- **Electric & Water Utilities Customer Service Policy Review**
 - Council discussed the \$25 non-payment fee for utilities, approved by council last year. Some councilmen were opposed to the fee. The Town Manager informed council that the \$25 fee – since January – represents \$18,275 over six months in revenue for the Electric & Water Fund, or \$36,000 annually. After further talks, it was decided that the issue would be brought forward for additional discussion and a possible vote on whether to keep or remove the non-payment fee at a later meeting.

Closed Session Per NCGS 143-318-11 (a)(6) to conduct performance evaluation of Town Manager.

- The Mayor & Council went into a closed session to discuss the annual evaluation of the Town Manager.