

Edenton Town Council Minutes
Committee Meetings
August 22, 2022

The Edenton Town Council met on Monday, August 22, 2022 at 6:00 p.m. in the Council Chambers for committee meetings. The following members were present: Mayor Jimmy Stallings, Councilman Elton Bond, Councilman Roger Coleman, Councilman Aaron Coston, Councilman Samuel Dixon, Councilman Hackney High and Councilman Craig Miller.

Mayor Jimmy Stallings called the meeting to order.

The Administrative Committee had three items on the agenda.

Councilman High stated that staff has conducted a study that over the past 14 months the Town of Edenton has incurred an average deficit of \$87.38 per month for advertising Edenton Preservation Commission meetings. He stated that this deficit does not consider office supplies, postage cost, or any other cost outside of advertising.

Corey Gooden, Town Manager stated that a Major Certificate of Appropriateness (COA) is \$25.00 and a Minor Certificate of Appropriateness is free. Town staff is requesting that the cost of the Major COA increase to \$50.00 for residential properties and \$100.00 for commercial properties. He stated in addition Town staff is requesting that the Minor COA increase to \$25.00. By increasing the fees this will help the Town with advertising costs.

This item was recommended to be placed on the next regular meeting agenda for approval.

Councilman High recommended that the next two items for the Administrative Committee be discussed in the closed session that was to be held at the end of the meeting, per NCGS 143-318-11 (a)(6).

Those two items were approval of amended employment contract between the Town of Edenton and Town Manager and approval of closed session minutes from August 9, 2022.

Councilman High made a motion to amend the agenda as discussed. Councilman Bond seconded the motion. The motion carried unanimously.

The Public Works Committee had two items on the agenda.

Councilman Miller stated that Public Works Director, David Myers is requesting that the Town of Edenton consider developing a driveway permit/application for property owners to use when installing or replacing driveway aprons. He stated that previously the driveway aprons have been completed simply on a verbal agreement upon between the Public Works Director and property owner. He stated that having an application this would allow the Town and Public Works Department to better manage installations. This will help improve customer service and manage appropriate installation in all areas of Town, there will be no charge for the application.

This item was recommended to be placed on the next regular meeting agenda for approval.

Councilman Miller stated that the second item was Leaf Truck RFP financing options.

Councilman Miller stated that the Public Works Department street division requests the purchase of a 2022 Xtreme Vac Truck. The truck will be used as a leaf truck for the Public Works Department. The current leaf truck is past its life expectancy and will be sold on Gov Deals. The equipment is expected to arrive before the fall leaf season starts.

Councilman Miller stated that Virginia Smith, Finance Director has requested financing proposals from Atlantic Union Bank, PNC Bank, Southern Bank and Truist. Truist and Southern Bank submitted formal proposals.

The Truist proposal has a 3.55% interest rate that will save the Town approximately \$1,118.42 in interest over a 10-year period. The LGC recommends debt service payments stay below 15% of the General Fund budget which amounts to \$987,842 and this loan would put the total debt service payments at \$528,276 or 8% which is almost half the recommended rate.

It was recommended that this item be placed on the next regular meeting agenda for approval.

There being no further items on the agenda, the meeting was adjourned.