

May 22, 2014

The Honorable Mayor and Town Council  
Town of Edenton  
P O Box 300  
Edenton, NC 27932

Dear Mayor and Members of the Town Council:

Enclosed please find for your consideration the proposed budget for Fiscal Year beginning July 1, 2014 and ending June 30, 2015. The budget has been prepared in accordance with the NC Local Government Fiscal Control Act. As you know, 2014 is a revaluation year for Chowan County. The Statutes require that in each year in which a general reappraisal of real property has been conducted, the proposed budget is required to include, for comparison purposes, a statement of the "revenue-neutral property tax rate". The "revenue-neutral property tax rate" is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred. The Chowan County Tax Supervisor assisted us in calculating the "revenue-neutral tax rate" using the formula set out in the General Statutes that calculates a rate of growth factor equal to the average annual percentage increase in the tax base due to improvements since the last general reappraisal, which was in 2006/07. A copy of the calculation spreadsheet is included as an appendix to the proposed budget. **The "revenue-neutral tax rate" for the Town of Edenton is 33.29 cents. General Fund budget for FY 2014/15 as proposed is based on a tax rate of 39 cents, which is 5.71 cent increase in the ad valorem tax rate.** A copy of the spreadsheet illustrating various tax rates and the revenue neutral rate is enclosed with this budget. If you adopt the budget ordinance with the tax rate of 39 cents, this will be the first time in eight years, since FY 2006/07 that property tax rate has increased. A copy of the history of the Town's tax rate from 1992/93 to present is attached to this budget document.

This recommendation to raise taxes is put forth after much serious thought and consideration. Managers must weigh the needs of the community – what levels of services are needed and balance the needs with the increase costs and the impacts these additional costs will have on taxpayers. For the last eight years, the Town has found ways to avoid tax increases by improving efficiencies, reducing and in many instances deferring expenses. The 5.71 cent tax increase generates \$260,000 in additional revenue – approximately \$45,600 for every one cent of the levy. This additional revenue addresses five areas of service noted below. A detail description of each area of service is provided on the next page.

- 1) Two additional police officers -\$90,780
- 2) Expiration of State Transitional Sales Tax Reimbursement - \$55,000

- 3) Reduction in funding and lack of growth in Powell Bill Revenue - \$45,600
- 4) Reductions in Revenue From COPS Grant & Electric Fund Transfer: \$30,000
- 5) Increases in operations – insurance, maintenance, utilities, personnel costs: \$38,600

1. **Two additional Police Officers - \$90,780**: The Police Chief put forth a request in the spring to hire three new police officers. You reviewed his detailed plan earlier this year. The Chief has made a compelling case – you saw the data – increases in calls for service, comparisons of levels of personnel in other police departments and crime statistics. The public outcry last summer for more police presence in the area from Park Avenue to the waterfront, North Edenton, N. Oakum Street caused us to implement plans of action. We evaluated the effectiveness of the plans, and the data showed a direct a reduction in calls for service. The public response to the plans of action was positive - citizens were pleased to see the increased police presence and enforcement. The plans of action were implemented by shifting police work hours and but mainly by increasing overtime worked by officers. You asked me to consider the Chief’s request as part of the upcoming budget process. Given the data, the surveys and the results we had from the plan of actions, I recommend two new positions. By adding two additional officers we will be in the position to provide enhanced coverage in areas of town that need it – a “hot spot” team as Chief envisions I believe will make have a positive impact on our police work. Part of my recommendation takes into consideration that we cannot and should not rely on overtime to address the calls for increased police presence. We want officers to be on top of their game every day and not tired from working overtime. Chief recommended three new positions but the budget I put forth funds two, and the funding for the positions is prorated meaning the positions are not fully funded for the entire fiscal year. If you approve, we anticipate it will take two to three months to advertise, recruit and hire new personnel. If you want to consider a third position, the cost impact is approximately \$42,000 based on a hire date of Sept 1<sup>st</sup>. As a side note, we have had requests for increased police presence in the Dr. Martin Luther King Jr. Avenue area. Chief implemented a plan of action for this neighborhood late last week. Finally, we have attached as an appendix the analysis Chief prepared for you in that outlines budget personnel costs in FY 2012/13, projected FY 2013/14 and projected FY 2014/15.

2. **Expiration of State Transitional Sales Tax Reimbursement - \$55,000** The transitional hold harmless was put into place in 2002 after the General Assembly repealed reimbursement payments to local governments in exchange for the authority to levy the Article 44 one-half cent local option sales tax. Because the revenue from the Article 44 tax was not expected to equal the lost reimbursements for all local governments, the General Assembly authorized an annual hold-harmless payment to those local governments whose Article 44 sales tax produced less revenue than they received from the repealed reimbursements. These payments continued based on what the Article 44 tax would have produced even after the Articles 44 tax was eliminated and repealed in favor of a new city hold harmless payment. The transitional hold harmless was originally scheduled to sunset in August of 2012, but was extended one additional year at 50% of the previous value. Intense lobbying in the General Assembly by the League and municipalities and counties impacted failed last year to get the hold harmless payment extended. Edenton’s loss of this state-reimbursement represents more than one cent on the tax rate.

3. **Reduction in funding and lack of growth in Powell Bill Revenue - \$45,600:** Powell Bill Funds, derived from gasoline tax, are used to maintain streets, sidewalks and storm water systems. 25% of the funds are distributed to municipalities based on local street miles and 75% based on population. With our population decreases and the increases in populations in urban areas, our share of Powell Bill funds is not growing at all. Before the formula change, Edenton saw modest but steady increases in funding every year. In 2007/08, our reimbursement was approximately \$155,000. This fiscal year, our reimbursement was \$140,000. In years past we saved a portion of the Powell Bill funds from year to year, to pay for overlay work. With our population flat and the urban areas in our state growing incredibly fast, I am concerned that we are not planning adequately for overlay work. By dedicating one cent to the Powell Bill Fund, we will be making modest investment in overlay planning. For years the Town has relied on Powell Bill Funds to pay for overlay work but we are at the time or close to it, where other sources of revenue will be needed to supplement Powell Bill Funds.
4. **Reductions in Revenue From COPS Grant & Electric Fund Transfer - \$30,000:** We are in the middle of a multi-year COPS Grant, which helped fund a police officer position. Our share of the position increases over the three year period, which equates to a \$10,000 loss in revenue. We also budgeted for a \$20,000 decrease in the Transfer from the Electric Fund to the General Fund.
5. **Increases in operations – insurance, maintenance, personnel costs - \$38,600:** We attribute approximately \$38,600 to increased costs in health insurance, maintenance/repairs of facilities and increase personnel costs – a modest one percent cost of living increase is included in the proposed budget.

Below is a summary of each fund.

### **General Fund**

The FY 2014/15 Revenue Projections are conservative and therefore flat. We studied the guidance offered by the NC League of Municipalities fiscal analysts and carefully considered their assessment to the economic trends we see here locally and regionally. On the expense side, there are a few new initiatives which are noted below. Randy met with each department head to fine-tune the year end projections. Please note that departmental requests are included on the budget worksheet in the column labelled “Requested”. The column labelled “Recommended” represents the dollars I recommend be included in the budget.

The General Fund budget assumes a 98.25% collection rate for ad valorem taxes and an 86.69% collection for motor vehicle taxes. We increased slightly our projections for sales tax based on trends over the last few months. We have not made any adjustments in the proposed budget for the NC General Assembly’s tax reform initiative – we assume we will be able to levy

privilege tax for the coming year but it is looking like this will be the last year for this tax. The budget assumes you will extend the lease of the former Conger Building to the Northeast Commission for one more year, through June 2015.

We have included funds from Reserves to purchase a used vehicle (\$15,000) for the Planner – he spends a lot of time in the field and needs a town vehicle to identify himself as a town official, in addition to the safety vest he wears. Sam also attends regional meetings associated with his profession, and will be attending more classes at the School of Government – he needs a reliable Town vehicle. We also have included funds (\$15,000) to make the improvements needed to the bathrooms in the office space above Town Hall for SMA.

Public Works has put forth a neat proposal for solid waste. We propose to purchase on a trial basis, 100 64 gallon Toter containers. We would sell the containers for what we paid for them. The Toters are made to work on the lifts on the back of the sanitation truck that are used for to assist in emptying recyclables in the truck on Recycle Wednesdays. We think this a good way to test the effectiveness of us transitioning to toters system-wide. We also propose to purchase recycling carts – grant funds are no longer available and we have a ton of requests from customers to purchase these carts. Finally, included are funds to purchase via debt proceeds a replacement trash truck \$135,000. The financial impact of lease purchase/debt proceeds will be in FY 2015/16.

**Electric Fund:**

We were anticipating a wholesale rate increase from the Power Agency effective January 1, 2015, but with the ongoing negotiations with Duke Progress, this increase has been delayed. The Electric Fund shows in an increase in the sales tax line item. As you know, the General Assembly changed the way electricity is taxed. Customers used to pay two different taxes on electricity – a wholesale tax of 3.22% is included in the cost of electricity – built in to our wholesale rate. Customers also are charged a 3% tax on their bill. Beginning July 1, customers will pay just one tax, the retail tax will be 7% and listed on customers electric bill. The Town is expected to receive a credit on our wholesale bill. It is my recommendation that at this time, given the upcoming changes that may or may not occur with sale of assets to Duke Progress, that we not make any adjustments to rates. Despite what is reported in the media, not all customers pay sales tax on electricity. There are exemptions for certain farming, manufacturing, state and federal agencies. A rate adjustment will require careful analysis and given the changes that we may see next spring, I recommend keep our rates as is. The total replacement of one new peak generator and the rebuilding of the second generator highlight the need to replace our 25 year old SCADA system. A SCADA (supervisory control and data acquisition) is a system operating with coded signals over communication channels so as to provide control of remote equipment. The SCADA system is used to dispatch or turn on and turn off the generators. The system also provides important information about the operation of the substation and our distribution system. We also included funds for street light / streetscape plans for North Oakum Street and S. Broad Street.

**Water & Sewer Fund:**

The Water & Sewer Fund includes a rate increase, an accelerated increase – instead of the 14 cents per gallon increase for 1,000 gallons of water and 14 cents for 1,000 gallons of sewer, I recommend a 30 cent increase – it is a very modest increase but more than what outlined in the 2011 Rate Study. That study called for modest rate increases in water and sewer rates over a ten year period to avoid “rate shock”.

**Powell Bill Fund:**

The Powell Bill Fund proposes to see for the first time a contribution from the General Fund, if you approve tax increase. The \$45,600 will be transferred from the General Fund to help with expenses and to add to the Powell Bill Reserve, which now stands at approximately \$80,000. We have included \$50,000 for new sidewalks, majority of this cost will be devoted to the sidewalk on West Water Street that was delayed due to our work on the Blount Street storm water sewer replacement project.

**In Closing:**

It is never easy to put forth a tax increase recommendation. And in these difficult economic times, this recommendation is something that I truly struggled with. But at the end of the day, my responsibility to you is to recommend what I think best for the Town. I am confident that the reasons for the recommended tax increase are strong and valid. I stand ready to work with you to review the budget in more detail, hear your feedback and questions. I will help you evaluate my recommendations and finalize the budget based on what you, the elected officials, decide is best for the Town. The Public Hearing is scheduled for Tuesday, June 10, 2014 at 6:00 p.m. This budget message and proposed budget will be posted on the Town’s web site and is available for inspection at Town Hall. The Budget Ordinance will be presented for adoption at your June 23rd Special Meeting.

Sincerely,

Anne Marie Knighton

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May 25, 2014

Town Manager

cc: Department Heads

**Neutral Property Tax Increase**

Town of Edenton May 12 ,2014

Note: The top part of this worksheet is used as working papers to make it easier for you (counties and municipalities) to calculate amounts that should be used in the actual

**Revaluations as of:  
January 1, 2014 and 2006**

| Fiscal year                                      | Assessed Valuation as of June 30 | Annexation (Deannexation) | Total Adjusted for Annexation or Deannexation | Valuation Increase   | Percentage change  |
|--|----------------------------------|---------------------------|---|--|--|
| <b>2014-15</b>                                   | 456,397,344                      | -                         | 14-15<br>13-14                                | 456,397,344<br>511,856,515   |  |
| <b>2013-14</b>                                   | 511,856,515                      | -                         | 13-14   | 511,856,515  | (8,310,978) -1.60%   |
| <b>2012-13</b>                                   | 520,167,493                      | -                         | 12-13   | 520,167,493  | 10,790,191 2.12%   |
| <b>2011-12</b>                                   | 509,377,302                      | -                         | 11-12   | 509,377,302  | (6,079,939) -1.18%   |
| <b>2010-11</b>                                   | 515,457,241                      | -                         | 10-11   | 515,457,241  | 16,763,579 3.36%   |
| <b>2009-10</b>                                   | 498,693,662                      | -                         | 09-10   | 498,693,662  | 11,411,875 2.34%   |
| <b>2008-09</b>                                   | 487,281,787                      | -                         | 08-09   | 487,281,787  | 19,249,660 4.11%   |
| <b>2007-08</b>                                   | 468,032,127                      | -                         | 07-08   | 468,032,127  | 31,686,194 7.26%   |
| <b>2006-07</b>                                   | 436,345,933                      | -                         | 06-07   | 436,345,933  |  |
|  |                                  |                           |   |  | 2.35% <b>Average growth %<br/>Doesn't include<br/>revaluation increase</b> |
| <hr/>  |                                  |                           |   |  |  |
| <b>Last year prior to revaluation</b>            |                                  |                           |   | <b>Tax rate</b>  | <b>Estimated tax levy</b>  |
| 2013-14  | 511,856,515                      |                           |   | 0.2900   | 1,484,384  |
| <b>First year of revaluation</b>                 |                                  |                           |   | <b>Tax rate to produce equivalent levy</b>   |  |
| 2014-15  | 456,397,344                      |                           |   | 0.3252   | 1,484,384  |
|  |                                  |                           |   | <b>Revenue neutral tax rate, to be included in budget ordinance, adjusted for growth</b> |  |
| <b>Increase tax rate for average growth rate</b> |                                  |                           |   | 0.3329   | 1,519,201  |
| 2014-15  | 456,397,344                      |                           |   |  |  |
|  |                                  |                           |   | <b>Increase in Tax Levy</b>  | 34,817   |
|  |                                  |                           |   | <b>Average Percentage Increase</b>   | 2.35%  |

BUDGET ESTIMATE BY VARYING TAX RATES

**C01** Town of Edenton

| REAL, PERSONAL & PUBLIC UTILITIES |                    | MOTOR VEHICLES          |                   | 5/12/2014<br>FY 2014/2015 |
|-----------------------------------|--------------------|-------------------------|-------------------|---------------------------|
| Real                              | 384,223,305        |                         |                   |                           |
| Personal                          | 44,951,299         |                         |                   |                           |
| Public Utilities                  | 8,400,000          |                         |                   |                           |
| Deferred                          | -1,767,316         |                         |                   |                           |
| Exempt                            | -4,409,944         |                         |                   |                           |
|                                   |                    |                         |                   | <b>TOTAL</b>              |
| <b>Total Assessment</b>           | <b>431,397,344</b> | <b>Total Assessment</b> | <b>25,000,000</b> | <b>456,397,344</b>        |

| Tax Rate     |              | Tax Rate     |           | TOTAL        |
|--------------|--------------|--------------|-----------|--------------|
| 0.0034       | 1,466,750.97 | 0.0034       | 85,000.00 | 1,551,750.97 |
| % Collection |              | % Collection |           | TOTALS       |
| 97.50%       | 1,430,082.20 | 86.50%       | 73,525.00 | 1,503,607.20 |
| 96.00%       | 1,408,080.93 | 86.00%       | 73,100.00 | 1,481,180.93 |
| 97.00%       | 1,422,748.44 | 87.00%       | 73,950.00 | 1,496,698.44 |
| 98.00%       | 1,437,415.95 | 97.00%       | 82,450.00 | 1,519,865.95 |

| Tax Rate     |              | Tax Rate     |           | TOTAL        |
|--------------|--------------|--------------|-----------|--------------|
| 0.0035       | 1,509,890.70 | 0.0035       | 87,500.00 | 1,597,390.70 |
| % Collection |              | % Collection |           | TOTALS       |
| 97.50%       | 1,472,143.44 | 86.50%       | 75,687.50 | 1,547,830.94 |
| 96.00%       | 1,449,495.08 | 86.00%       | 75,250.00 | 1,524,745.08 |
| 97.00%       | 1,464,593.98 | 87.00%       | 76,125.00 | 1,540,718.98 |
| 98.00%       | 1,479,692.89 | 97.00%       | 84,875.00 | 1,564,567.89 |

| Tax Rate     |              | Tax Rate     |           | TOTAL        |
|--------------|--------------|--------------|-----------|--------------|
| 0.00360      | 1,553,030.44 | 0.00360      | 90,000.00 | 1,643,030.44 |
| % Collection |              | % Collection |           | TOTALS       |
| 97.50%       | 1,514,204.68 | 86.50%       | 77,850.00 | 1,592,054.68 |
| 96.00%       | 1,490,909.22 | 86.00%       | 77,400.00 | 1,568,309.22 |
| 97.00%       | 1,506,439.53 | 87.00%       | 78,300.00 | 1,584,739.53 |
| 98.00%       | 1,521,969.83 | 97.00%       | 87,300.00 | 1,609,269.83 |

| Tax Rate     |              | Tax Rate     |           | TOTAL        |
|--------------|--------------|--------------|-----------|--------------|
| 0.0039       | 1,682,449.64 | 0.0039       | 97,500.00 | 1,779,949.64 |
| % Collection |              | % Collection |           | TOTALS       |
| 98.25%       | 1,653,006.77 | 86.69%       | 84,522.75 | 1,737,529.52 |
| 96.00%       | 1,615,151.66 | 86.00%       | 83,850.00 | 1,699,001.66 |
| 97.00%       | 1,631,976.15 | 8.00%        | 7,800.00  | 1,639,776.15 |
| 98.00%       | 1,648,800.65 | 97.00%       | 94,575.00 | 1,743,375.65 |

| Tax Rate     |              | Tax Rate     |           | TOTAL        |
|--------------|--------------|--------------|-----------|--------------|
| 0.0033       | 1,423,611.24 | 0.0033       | 82,500.00 | 1,506,111.24 |
| % Collection |              | % Collection |           | TOTALS       |
| 98.25%       | 1,398,698.04 | 87.04%       | 71,808.00 | 1,470,506.04 |
| 96.00%       | 1,366,666.79 | 86.00%       | 70,950.00 | 1,437,616.79 |
| 97.00%       | 1,380,902.90 | 87.00%       | 71,775.00 | 1,452,677.90 |
| 98.00%       | 1,395,139.01 | 97.00%       | 80,025.00 | 1,475,164.01 |

| Tax Rate     |              | Tax Rate     |           | TOTAL        |
|--------------|--------------|--------------|-----------|--------------|
| 0.003329     | 1,436,121.76 | 0.003329     | 83,225.00 | 1,519,346.76 |
| % Collection |              | % Collection |           | TOTALS       |
| 98.25%       | 1,410,989.63 | 87.04%       | 72,439.04 | 1,483,428.67 |
| 96.00%       | 1,378,676.89 | 86.00%       | 71,573.50 | 1,450,250.39 |
| 97.00%       | 1,393,038.11 | 87.00%       | 72,405.75 | 1,465,443.86 |
| 98.00%       | 1,407,399.32 | 97.00%       | 80,728.25 | 1,488,127.57 |

Revenue Neutral Rat

## History of Tax Rate

| <u>Fiscal Year</u> | <u>Amount</u> | <u>Increase</u>             |
|--------------------|---------------|-----------------------------|
| 1992-1993          | 38.0 Cents    |                             |
| 1993-1994          | 38.0 Cents    | -0-                         |
| 1994-1995          | 38.0 Cents    | -0-                         |
| 1995-1996          | 38.0 Cents    | -0-                         |
| 1996-1997          | 39.5 Cents    | 1.5 Cents                   |
| 1997-1998          | 39.5 Cents    | -0-                         |
| 1998-1999          | 35.5 Cents    | -4 Cents Revaluation        |
| 1999-2000          | 35.5 Cents    | -0-                         |
| 2000-2001          | 39.5 Cents    | 4 Cents                     |
| 2001-2002          | 39.5 Cents    | -0-                         |
| 2002-2003          | 39.5 Cents    | -0-                         |
| 2003-2004          | 42 Cents      | 2.5 Cents                   |
| 2004-2005          | 43 Cents      | 1 Cent                      |
| 2005-2006          | 43 Cents      | -0-                         |
| 2006-2007          | 29 Cent       | revaluation plus 1.26 Cents |
| 2007-2008          | 29 Cents      | -0-                         |
| 2008-2009          | 29 Cents      | -0-                         |
| 2009-2010          | 29 Cents      | -0-                         |
| 2010-2011          | 29 Cents      | -0-                         |
| 2011-2012          | 29 Cents      | -0-                         |
| 2012-2013          | 29 Cents      | -0-                         |
| 2013-2014          | 29 Cents      | -0-                         |

X

# Police Overtime breakdown of hours spent in 2012-13

## Total hours worked 2012-13

| <i>Item</i> | <i>Amount</i> | <i>X (hourly)</i> | <i>30% of hourly<br/>X .5</i> | <i>Total in<br/>dollars</i> |
|-------------|---------------|-------------------|-------------------------------|-----------------------------|
| Total Hours | 3951.11       | \$64,205.54       | \$9,630.83                    | \$73,836.37                 |
|             |               | \$0.00            | \$0.00                        | \$0.00                      |
|             |               | \$0.00            | \$0.00                        | \$0.00                      |



## Budgeted hours

| <i>Detail</i>      | <i>Hours</i> | <i>X (hourly)</i> | <i>30% of hourly<br/>X .5</i> | <i>Total in<br/>dollars</i> |
|--------------------|--------------|-------------------|-------------------------------|-----------------------------|
| Court Time         | 380.00       | \$6,175.00        | \$926.25                      | \$7,101.25                  |
| Training Time      | 978.00       | \$15,892.50       | \$2,383.88                    | \$18,276.38                 |
| Plan of Actions    | 546.00       | \$8,872.50        | \$1,330.88                    | \$10,203.38                 |
| Shift Coverage     | 272.50       | \$4,428.13        | \$664.22                      | \$5,092.34                  |
| Shift-time Pay     | 1279.61      | \$20,793.66       | \$3,119.05                    | \$23,912.71                 |
| Detective call out | 287.00       | \$4,663.75        | \$699.56                      | \$5,363.31                  |
| On call overtime   | 208.00       | \$3,380.00        | \$507.00                      | \$3,887.00                  |
|                    | 0.00         | \$0.00            | 0.00                          | 0.00                        |
|                    | 0.00         | \$0.00            | 0.00                          | 0.00                        |
| Total Requested    | 3951.11      | \$64,205.54       | \$9,630.83                    | \$73,836.37                 |
|                    |              |                   | 0.00                          | 0.00                        |
|                    |              |                   | 0.00                          | 0.00                        |
|                    |              |                   | 0.00                          | 0.00                        |

## SUMMARY

| <i>Total dollars 2012-13</i> | <i>Breakdown of 2012-13</i> | <i>Difference</i> |
|------------------------------|-----------------------------|-------------------|
| \$73,836.37                  | \$73,836.37                 | \$0.00            |



# Police Overtime breakdown of hours spent (to-date) 2013-14

## Total hours worked to date current fiscal year

| <i>Item</i> | <i>Amount</i> | <i>X (hourly)</i> | <i>30% of hourly X .5</i> | <i>Total in dollars</i> |
|-------------|---------------|-------------------|---------------------------|-------------------------|
| Total Hours | 1399.50       | \$23,581.58       | \$3,537.24                | \$27,118.81             |
|             |               | \$0.00            | \$0.00                    | \$0.00                  |
|             |               | \$0.00            | \$0.00                    | \$0.00                  |

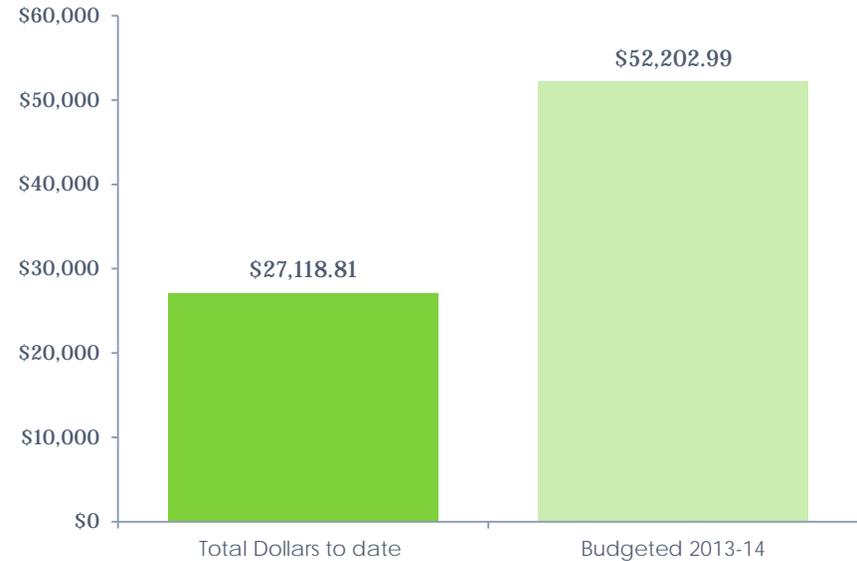


## Budgeted hours

| <i>Detail</i>            | <i>Hours</i> | <i>X (hourly)</i> | <i>30% of hourly X .5</i> | <i>Total in dollars</i> |
|--------------------------|--------------|-------------------|---------------------------|-------------------------|
| Court Time (est)         | 380.00       | \$6,403.00        | \$960.45                  | \$7,363.45              |
| Training Time (est)      | 978.00       | \$16,479.30       | \$2,471.90                | \$18,951.20             |
| Plan of Actions (est)    | 546.00       | \$9,200.10        | \$1,380.02                | \$10,580.12             |
| Shift Coverage (est)     | 295.00       | \$4,970.75        | \$745.61                  | \$5,716.36              |
| Shift time Pay           | 0.00         | \$0.00            | \$0.00                    | \$0.00                  |
| Detective call out (est) | 287.00       | \$4,835.95        | \$725.39                  | \$5,561.34              |
| On call overtime         | 208.00       | \$3,504.80        | \$525.72                  | \$4,030.52              |
|                          | 0.00         | \$0.00            | 0.00                      | 0.00                    |
|                          | 0.00         | \$0.00            | 0.00                      | 0.00                    |
| Total Requested          | 2694.00      | \$45,393.90       | \$6,809.09                | \$52,202.99             |
|                          |              |                   | 0.00                      | 0.00                    |
|                          |              |                   | 0.00                      | 0.00                    |
|                          |              |                   | 0.00                      | 0.00                    |

## SUMMARY

| <i>Total dollars to date</i> | <i>Budgeted 2013-14</i> | <i>Difference</i> |
|------------------------------|-------------------------|-------------------|
| \$27,118.81                  | \$52,202.99             | \$25,084.17       |



# Police Overtime projected for 2014-15 (with 3 additional officers)

## Total hours used 2013

| Item        | Amount  | X (hourly)  | 30% of hourly X .5 | Total in dollars |
|-------------|---------|-------------|--------------------|------------------|
| Total Hours | 2694.00 | \$45,393.90 | \$6,809.09         | \$52,202.99      |
|             |         | \$0.00      | \$0.00             | \$0.00           |
|             |         | \$0.00      | \$0.00             | \$0.00           |

## PERCENTAGE OF DOLLARS SAVED

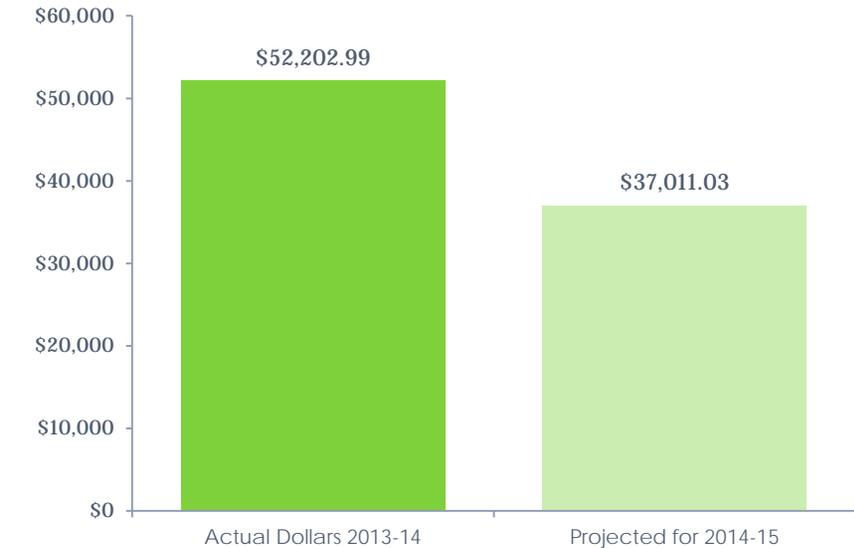


## Estimated hours requested

| Detail                   | Hours   | X (hourly)  | 30% of hourly X .5 | Total in dollars |
|--------------------------|---------|-------------|--------------------|------------------|
| Court Time (est)         | 200.00  | \$3,370.00  | \$505.50           | \$3,875.50       |
| Training Time (est)      | 1152.00 | \$19,411.20 | \$2,911.68         | \$22,322.88      |
| Plan of Actions (est)    | 0.00    | \$0.00      | \$0.00             | \$0.00           |
| Incident Driven (est)    | 200.00  | \$3,370.00  | \$505.50           | \$3,875.50       |
| Shift time Pay           | 0.00    | \$0.00      | \$0.00             | \$0.00           |
| Detective call out (est) | 150.00  | \$2,527.50  | \$379.13           | \$2,906.63       |
| On call overtime         | 208.00  | \$3,504.80  | \$525.72           | \$4,030.52       |
|                          | 0.00    | 0.00        | 0.00               | 0.00             |
|                          | 0.00    | 0.00        | 0.00               | 0.00             |
| Total Requested          | 1910.00 | \$32,183.50 | \$4,827.53         | \$37,011.03      |
|                          |         |             | 0.00               | 0.00             |
|                          |         |             | 0.00               | 0.00             |
|                          |         |             | 0.00               | 0.00             |

## SUMMARY

| Total dollars 2013-14 | Projected for 2014-15 | Overtime Reduction |
|-----------------------|-----------------------|--------------------|
| \$52,202.99           | \$37,011.03           | \$15,191.96        |



# Police Overtime projected for 2014-15 (with 2 additional officers)

## Total hours used 2013

| Item        | Amount  | X (hourly)  | 30% of hourly X .5 | Total in dollars |
|-------------|---------|-------------|--------------------|------------------|
| Total Hours | 2694.00 | \$45,393.90 | \$6,809.09         | \$52,202.99      |
|             |         | \$0.00      | \$0.00             | \$0.00           |
|             |         | \$0.00      | \$0.00             | \$0.00           |

## PERCENTAGE OF DOLLARS SAVED



## Estimated hours requested

| Detail                   | Hours   | X (hourly)  | 30% of hourly X .5 | Total in dollars |
|--------------------------|---------|-------------|--------------------|------------------|
| Court Time (est)         | 200.00  | \$3,370.00  | \$505.50           | \$3,875.50       |
| Training Time (est)      | 1088.00 | \$18,332.80 | \$2,749.92         | \$21,082.72      |
| Plan of Actions (est)    | 0.00    | \$0.00      | \$0.00             | \$0.00           |
| Incident Driven (est)    | 200.00  | \$3,370.00  | \$505.50           | \$3,875.50       |
| Shift time Pay           | 0.00    | \$0.00      | \$0.00             | \$0.00           |
| Detective call out (est) | 150.00  | \$2,527.50  | \$379.13           | \$2,906.63       |
| On call overtime         | 208.00  | \$3,504.80  | \$525.72           | \$4,030.52       |
|                          | 0.00    | 0.00        | 0.00               | 0.00             |
|                          | 0.00    | 0.00        | 0.00               | 0.00             |
| Total Requested          | 1846.00 | \$31,105.10 | \$4,665.77         | \$35,770.87      |
|                          |         |             | 0.00               | 0.00             |
|                          |         |             | 0.00               | 0.00             |
|                          |         |             | 0.00               | 0.00             |

## SUMMARY

| Total dollars 2013-14 | Projected for 2014-15 | Overtime Reduction |
|-----------------------|-----------------------|--------------------|
| \$52,202.99           | \$35,770.87           | \$16,432.12        |



## 2013 POLICE TRAINING

| TRAINING  | TOTAL ATTENDED | HOURS | TOTAL hrs. |
|---|----------------|-------|------------|
| 2013 In-Service Training (Mandated)                       | 17             | 24    | 408        |
| (Domestic Violence: The Children are Watching)            |                |       |            |
| (Firearms 4 hrs)  |                |       |            |
| (Juvenile Minority Sensitivity Training)                  |                |       |            |
| (Legal update)  |                |       |            |
| (Officer Readiness & Law Enforcement Intelligence Update) |                |       |            |
| Active Shooter Conference                                 | 1              | 16    | 16         |
| CJLEADS Certification Training                            | 3              | 3     | 9          |
| Defensive Driver Training                                 | 5              | 8     | 40         |
| Drug Enforcement for Patrol Officers                      | 1              | 8     | 8          |
| Eastcare Helicopter assistance Training                   | 3              | 3     | 9          |
| Emergency Planning Table Top Exercise                     | 2              | 3     | 6          |
| Firearms Day Firing Only (Additional)                     | 18             | 2     | 36         |
| Firearms Training (additional 4hrs)                       | 18             | 4     | 72         |
| First Line Supervision                                    | 1              | 40    | 40         |
| Gang Conference   | 2              | 8     | 16         |
| General Law Enforcement Instructor certification          | 1              | 85    | 85         |
| Instructor Smith System Safe Driving                      | 1              | 40    | 40         |
| Internal Affairs Training                                 | 1              | 16    | 16         |
| Intoximeter Recertification                               | 2              | 8     | 16         |
| Intoximeter Training                                      | 1              | 40    | 40         |
| Juvenile Process Training                                 | 5              | 2     | 10         |
| Management Development Training                           | 1              | 219   | 219        |
| Mobile Cad Training                                       | 17             | 2     | 34         |
| NCLLeague Defensive Driver Training                       | 1              | 16    | 16         |
| New Sergeants Course Training                             | 1              | 24    | 24         |
| Officer Survival Building Searches                        | 2              | 8     | 16         |
| Officer Survival Vehicle Stops                            | 1              | 8     | 8          |
| Police Law Institute Update                               | 1              | 16    | 16         |
| Radar Operator School (Basic)                             | 2              | 40    | 80         |
| Radar Operator School (update)                            | 1              | 16    | 16         |
| Radar Recertification (updated radar unit)                | 1              | 24    | 24         |
| Radar Recertification (basic)                             | 2              | 16    | 32         |
| Rapid Deployment Training                                 | 5              | 4     | 20         |
| Regional DWI Training                                     | 1              | 8     | 8          |
| Search & Seizure for Patrol                               | 1              | 16    | 16         |
| Smith System Safe Driver Training                         | 16             | 8     | 128        |
| Standardized Field Sobriety Training                      | 1              | 32    | 32         |
| Surviving the First Three Seconds                         | 5              | 8     | 40         |
| Taser Certification                                       | 1              | 2     | 2          |
| Taser Instructor Recertification                          | 1              | 8     | 8          |
| Taser Recertification                                     | 12             | 2     | 24         |

|  |            |            |             |
|--|------------|------------|-------------|
| Verbal Judo Training                                   | 5          | 8          | 40          |
| Writing Defensive Tactics                              | 1          | 8          | 8           |
| <b>TOTALS:</b>   | <b>144</b> | <b>779</b> | <b>1678</b> |
| <b>Total Hours Paid from Overtime</b>                  |            |            | <b>997</b>  |
| <b>Total Hours Training while on regular duty time</b> |            |            | <b>681</b>  |