

Edenton Town Council
Special Meeting Minutes
Monday, January 25, 2021

The Edenton Town Council met in special session on Monday, January 25, 2021 at 6 pm in the Council Chambers. The following members were present: Mayor Jimmy E. Stallings, Councilman Elton Bond, Jr., Councilman Roger Coleman, Councilman Sam Dixon, Councilman Hackney High, Councilman Craig Miller and Councilman Roscoe Poole, Jr.

Mayor Stallings welcomed everyone and called the meeting to order. Mayor Stallings asked Town Manager Anne Marie Knighton to review the two action items on the agenda with the Council. Ms. Knighton and Public Works Director Corey Gooden reminded Council that this project is part of the Town's ongoing Sanitary Sewer System's Abatement of Inflow and Infiltration Project. After the historic flooding from Hurricane Matthew the Town received a \$187,000 Golden Leaf grant to video tape and clean sanitary sewer lines and manholes that were inundated with stormwater from the flash flooding and storm surge. We also received a \$1 M 0% interest loan from the State to clean, repair and replace sewer lines and manholes identified in the videotaping project. The video tape identified significant infiltration in manholes near Pembroke Creek. Public Works was able to determine that when the water level of the Creek is high the manholes take into the sanitary sewer system significant amounts of creek water. The video tape project ended up costing a lot less than anticipated so Golden Leaf approved our request to amend the grant to allow for funding to be used to abandon the manholes and install a new small pump station. Wooten Company engineers estimated the cost of the pump station to be \$47,000. However, the cost ended up being a lot higher, due to pricing increases and complexity of electrical components. Back in October you all reviewed this as a Change Order to the contract we have with Central Builders, the contractor doing the I&I work. However, the State, which is a partner because of the Loan, strongly recommended we not issue a change order because that would extend the contract time for Central Builders and the State wants to close out the project. So, we did solicit bids for the pump station, but received only one bid, from Central Builders. Their bid was higher (\$111,111) than their change order (\$97, 673). The bid document increased quantities and the contractor said pricing materials increased since October. Finance Officer Virginia Smith prepared budget amendment with assistance from Public Works Director Corey Gooden. They identified funding in the Water & Sewer Fund – a planned expenditure for modifications at the Main Sewer Lift Station are significantly less thanks to engineering solution identified by Public Works – allows you to transfer funds from that project to the Sanitary Sewer I&I Abatement Capital Project Budget Ordinance.

Ms. Knighton said Golden Leaf is extremely anxious for us to close out our grant with them, it is one of their oldest existing grants. So staff requests Council consider awarding the bid for the Cypress Drive Pump Station to Central Builders as presented. Wooten Company Engineer Derrick Smith reviewed the bid and submitted letter to you recommending award.

Councilman Coleman asked how many residences will be impacted by the project. Public Works Director Corey Gooden estimated only a handful, maybe three or four customers but the benefit to the sanitary sewer system is going to be significant.

Councilman Miller asked if Central Builders has done work for the Town in the past. Ms. Knighton said this is the Town's first time working with Central Builders and overall they have been a good contractor. She clarified that Central Builders is the contractor doing the major I&I sewer repair project.

There being no further questions, a motion was made by Councilman Miller and seconded by Councilman Bond to award the bid to Central Builders. The motion carried unanimously.

Mayor Stallings stated the next item on the agenda is the Budget Amendment that transfers funds from Water & Sewer Fund to the Water & Sewer Capital Project Budget Ordinance for the Sanitary Sewer I&I Abatement Project. Councilman High asked Ms. Knighton if the revenues for the Water & Sewer Fund are in a stand-alone account. Ms. Knighton said revenues and expenses are segregated by enterprise fund, so yes, the revenue for Water & Sewer Fund are accounted for by fund.

There being no further questions, Councilman Bond made motion to approve Budget Amendment as presented. The motion was seconded by Councilman Miller and carried unanimously.

There being no further items of business on the Special Meeting Agenda, the meeting was adjourned. The Town Council's Public Works Committee, Administrative Committee and Finance Committee met following the Special Meeting to review their agenda items.

CAPITAL PROJECT BUDGET ORDINANCE

FISCAL YEAR 2020-2021

January 25, 2021

WASTEWATER ABATEMENT PROJECT

Wastewater Collections System & Inflow & Infiltration Abatement

		Debit	Credit
REVENUE	70-270-000 PROCEEDS FROM NCDEQ LOAN		\$1,000,000.00
	70-270-001 INCREASE PROCEEDS FROM NCDEQ LOAN		\$100,000.00
	70-275-000 PROCEEDS FROM GOLDEN LEAF		\$187,995.00
	70-276-000 TRANSFER FROM WATER/SEWER FUND		\$103,611.00
EXPENSES	70-170-000 DEQ: ENGINEERING SERVICES	\$111,424.00	
	70-170-001 GOLDEN LEAF: ENGINEERING SERVICES	\$15,000.00	
	70-175-000 DEQ: CONSTRUCTION (OBSERVATION & ADM)	\$115,000.00	
	70-175-001 GOLDEN LEAF: CONSTRUCTION (OBSERVATION & ADM)	\$19,000.00	
	70-180-000 GOLDEN LEAF: CCTV/CLEANING SANITARY SEWER	\$69,071.00	
	70-185-000 DEQ: SEWER REHAB, REPAIRS, REPLACEMENT	\$891,827.00	
	70-185-001 GOLDEN LEAF: SEWER REHAB, REPAIRS, REPLACEMENT	\$37,173.00	
	70-186-000 GOLDEN LEAF: CYPRESS DRIVE, PUMP STATION	\$111,111.00	
	70-187-000 DEQ: LOAN FEE	\$22,000.00	
	Total	\$1,391,606.00	\$1,391,606.00
	Checkpoint	\$0.00	

Original Ordinance dated August 8, 2017
Fiscal Year 2017-2018

Amendment to Original Ordinance dated August 26, 2019

Budgetary line items updated per contract approval dated Jan. 2, 2020

Amendment on 1/25/2021 due to Cypress Drive Pump Station Change Order; Budget was \$47,000
but bid came in at \$111,111

BUDGET TRANSFER
FISCAL YEAR 2020-2021

January 25, 2021

WATER/SEWER FUND

		Debit	Credit
REVENUE	30-660-944 CAPITAL OUTLAY: SEWER LIFT STATION/BYPASS PUMP		\$ 63,611.00
EXPENSES	30-660-949 TRANSFER TO CAPITAL PROJECT FUND	\$ 63,611.00	
	Total	\$63,611.00	\$63,611.00
	Checkpoint	\$0.00	

Transfer to Fund 70 Wastewater Collections System & Inflow & Infiltration Abatement
For increase in Cyrpress Drive Pump Station Project