



Edenton Town Council  
Special Meeting  
&  
Committee Meetings  
November 27<sup>th</sup>, 2023  
6:00 p.m.

Council Chambers, 504 S. Broad Street

*Remote Video Access Available via Zoom at:*

<https://us02web.zoom.us/j/2524822155?pwd=TONFUEJOMXlnV3B2UFA1S0R0ajgzUT09>

*Meeting ID: 252 482 2155*

*Password: 458434 Dial in Option: 301-715-8592 (Meeting ID & Password same as above)*

**AGENDA**

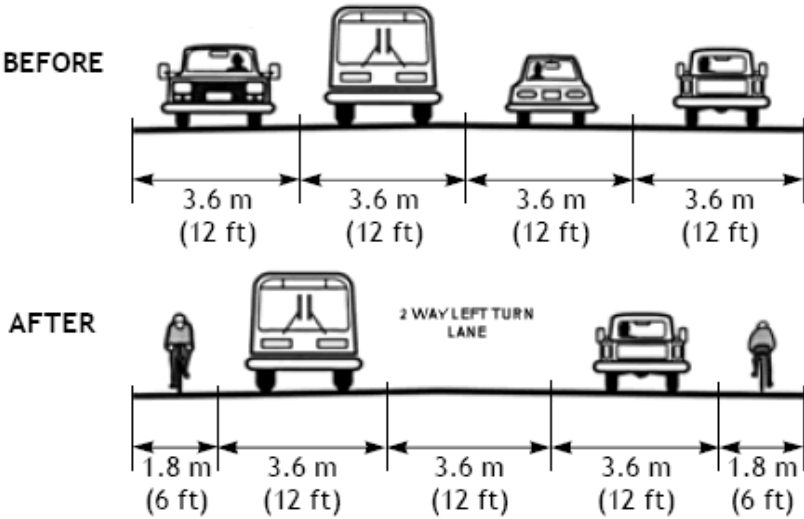
**I. Special Meeting**

- A. Public Hearing – Broad Street Road Diet – Stripping Proposal
- B. Public Hearing - Granville Street & W. Albemarle/Dr. MLK Jr. Avenue – Four-way intersection stop
- C. Public Hearing - Terry Avenue & Robin Lane - Four-way intersection stop
- D. Public Hearing – Amendment of the Joint Use Pole Agreement – Roanoke Connect
- E. Presentation – Utility Billing Fee(s) Overview – Corey Gooden

**II. Committee Meetings**

- A. Administrative Committee
  - 1. Human Relations Commission – Annual Update
  - 2. Electric Pole Service Agreement Amendment
- B. Public Works Committee
  - 1. Broad Street NCDOT Road Diet
  - 2. Granville Street & W. Albemarle/Dr. MLK Jr. Avenue
  - 3. Terry Avenue & Robin Lane Four way stop

Broad Street Road Diet Concept



**Note: The 6' bike lane includes 2' of gutter.**



PROPOSED BIKE LANE

PROPOSED  
SOUTHBOUND LANE



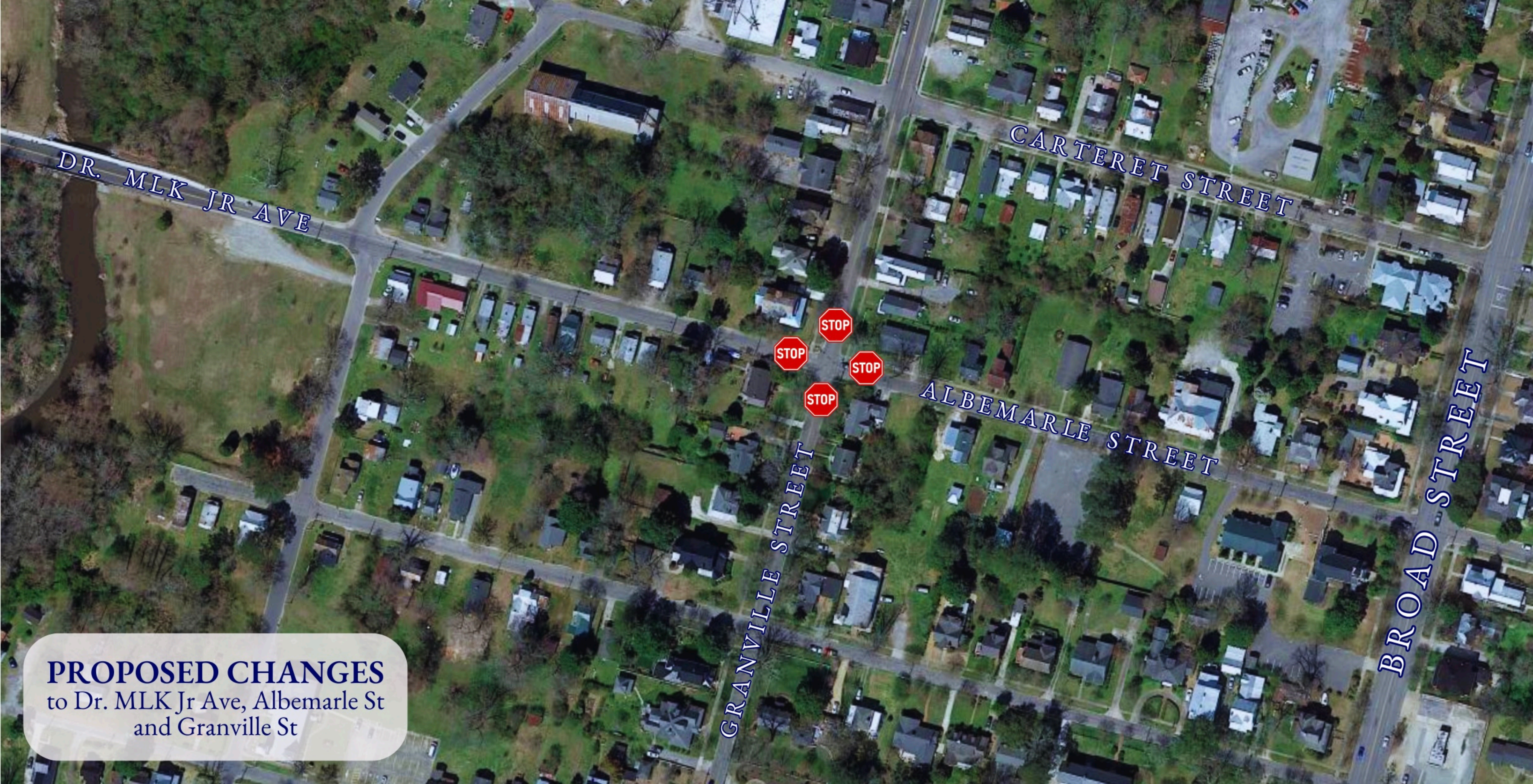
PROPOSED  
TURN LANE



PROPOSED BIKE LANE

PROPOSED  
NORTHBOUND LANE





**PROPOSED CHANGES**  
to Dr. MLK Jr Ave, Albemarle St  
and Granville St



W. QUEEN STREET

STOP

STOP

STOP

STOP

ROBIN LN

TERRY AVE

## PROPOSED CHANGES

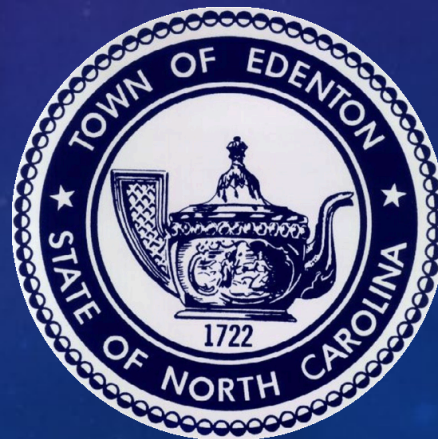
Four-way stop at Terry Avenue  
and Robin Lane in Oak Hill



# UTILITY BILLING PENALTY ASSESSMENT

TOWN MANAGER

COREY GOODEN





# Overview

## Three (3) Total Fees Associated with Utility Billing

- 5% Late Penalty (Added on the past due account on the 3<sup>rd</sup> of the month at 5pm)
- \$25 Non Payment Fee (Added on the past due account on the 10<sup>th</sup> at 5pm)
- \$75 Disconnect/Reconnect Fee (Added on the account the day of disconnection, after all overnight payments have been posted)

If one of these dates fall on the weekend it will be added on the following business day, once payments have been posted.

The 5% penalty & \$25 Non-Payment fees have been in effect since at least 1996. The earliest customer service policy we have on file is 2015 so we are not able to verify the exact implementation date.

The \$75 fee for disconnect was implemented in July of 2022



# Revenue Overview

Fee(s) are disbursed in a 75% (Electric) & 25% (Water & Sewer) – This is based on the percentages that each enterprise fund makes up of the customers total bill (estimate).

## ***FY23/24***

- Electric Revenue Account – 20-379-000 Penalties – **\$65,000**
- Water & Sewer Revenue Account - 30-379-000 Penalties – **\$20,000**
- Overall Utilities Budgeted for FY23/24 is **\$85,000**

## ***Historic Budget FY***

- **FY22/23 – Totals \$65,000**
- **FY21/22 – Totals \$65,000**

	Budget	Actual		
FYE2019	165,000.00	106,541.33		
FYE2020	102,600.00	72,036.29	** COVID No penalties April, May & June	
FYE2021	66,000.00	76,433.02	** COVID No penalties July & August	
FYE2022	65,000.00	75,991.85		
FYE2023	65,000.00	77,876.00		
FYE2024	85,000.00			

**We increased to \$85,000 for FY23/24 was because: (1) the four (4) previous year actual fee(s) totaling ~\$75,000 & (2) the overall electric rate increase would step the new base line up 10-12% (or roughly 85K from actuals of 75K)**



## Hypothetical Bill Overview for Residential Customers

- Basic Charges (assuming no usage at all) = Elec \$15.50; W \$10.73; S \$9.95; LF \$15; Gar \$8.25; SW \$3 = \$62.43
  - 5% Penalty \$3.12 + 25 + 75 = \$165.55
- 100\$ Utility Bill = \$5 (5% Penalty) + \$25 Non-Payment Fee + \$75 Disconnect = \$205 Total
- 200\$ Utility Bill = \$10 (5% Penalty) + \$25 Non-Payment Fee + \$75 Disconnect = \$310 Total
- 300\$ Utility Bill = \$15 (5% Penalty) + \$25 Non-Payment Fee + \$75 Disconnect = \$415 Total
- \$400 Utility Bill = \$20 (5% Penalty) + \$25 Non-Payment Fee + \$75 Disconnect = \$520 Total
- \$500 Utility Bill = \$25 (5% Penalty) + \$25 Non-Payment Fee + \$75 Disconnect = \$625 Total



## **2023 Initiatives Draft Edited October 26, 2022**

### **Institutional   Interpersonal   Personal   Cultural   Goals**

*Mission: To strengthen our community by promoting equality through activities and policies that foster mutual respect, inclusiveness and harmony among all of our citizens.*

*Core Values: Honesty & Integrity; Truth Seeking; Faith & Love; Diversity; Unity & Community; and Compassion & Empathy*

### **Objectives**

- 1.** Studying problems and concerns related to local racial relationships including ways to better create communication between races.
  - *The HRC felt that this was initially centered around the Confederate Statue but feel the objective is still relevant today. The group would like to consider other relevant topics based upon Council's recommendations.*
- 2.** Providing a forum in which residents can raise issues related to racial equality concerns in a safe and respectful environment.
  - *The HRC commission would like there to be topic items for public comment or sharing concerns at their meetings; The group understands that this would require additional training (open meeting training) to accommodate this request.*
- 3.** Promoting interpretations of history that value the contributions of African Americans & encourage recognition of such contributions.
  - *The HRC believes this will be an on-going task and would like to continue to work towards this goal. One possible objective is to encourage that NC State Historic Sights to present during a meeting to see what is improving locally and state wide and how we as a committee or town can support.*
- 4.** Promoting equality of opportunity and participation with a focus on town staff positions, town boards and commissions, and town supported organizations



## Initiatives

5. Address gun violence within the community and offer tangible ways in which to prevent such actions from occurring.
  - **July 27th 2023 EC COA Campus** - DR Sasser & The HRC are invited to all call for juvenile youth (gun) violence – From Chief Henry King
6. Discuss positive ways for youths to contribute to the community so they can have feelings of self-worth, a positive influence, and a sense of being apart of making the community a better place for all citizens.
  - *Susan Creed from the Edenton Chowan Chamber Presented on **09/28/2022** on the Holiday Events for the Fall/Winter*
7. Provide and discuss ways in which to create a better relationship between law enforcement and the community.
  - **July 27th 2023 EC COA Campus** - DR Sasser & The HRC are invited to all call for juvenile youth (gun) violence – From Chief Henry King
8. Seek volunteers who are positive role models and willing to speak to individuals or groups to address emerging issues within the community.

### **(05/03/2023) – Groups Introduced**

- *Town of Edenton – Corey Gooden*
  - *Agents of Change - Regina Bond*
  - *Edenton-Chowan School Board – Dr. Michael Sasser*
  - *Edenton Police Department - Chief King*
  - *Fannie Parker Woman's and Youth Clubs – Pat Ashe/Stella Brothers*
  - *Home Boys – Robert Rankins*
  - *John A. Holmes High School Principal – Tracy White/Karen Pruden*
  - *NAACP - Darnell White*
  - *Shalom International Church – Pastor Jonathan Downing*
  - *Sisters in Strength – Gloria Wadsworth*
  - *Snapback - Mitchell Wynn/Courtney Butler*
  - *SRO Chowan Middle School – Holly Pierce*
  - *The Boys and Girls Club - Elizabeth Mitchell*
  - *The Marcus Jackson Project - Nicole Elliott*
9. Offer a public forum in which all citizens can discuss sensitive topics to effect change and promote unity.
  10. Promote unity by raising funds to support youth activities or scholarships.
  11. Discuss ways to volunteer within the community and engage citizens that are willing to help.
    - **(06\_07\_2023)** NC HRC Director – Gene Troy suggested creating subcommittees with the groups for task and looking into the HRC Co-Sponsoring Events (with them) to help with engagement.



**12.** Discuss and take action on projects that will have a positive impact on the community.

➤ **3/8/2023** – MJP – Introduction – Nicole Elliott

➤ **Office presences 7/1/2023** in Edenton for Trauma Recovery & Mental Health

**13.** Create an award that honors local individuals and organizations that make outstanding contributions to advancing human relationships in the community.

**14.** Promote community development through partnerships with businesses, organizations, and individuals.

➤ *Susan Creed from the Edenton Chowan Chamber Presented on 09/28/2022 on the Holiday Events for the Fall/Winter*

*Upon Council review, consideration, and suggestions, the Commission maybe tasked with creating new Initiatives that are aligned.*

*The group would like to also address the attendance issues that occurred over the past year and recommends considering alternates to be brought into the group.*

Added on February 24, 2021:

1) Recognize people's feelings, opinions and emotions relating to the current conditions we live in related to equity, equality and human relations.

2) Agree to avoid arguments over opinions or feelings related to "emotionally rooted arguments"

3) Identify policies and situations in personal, interpersonal, institutional, and cultural that are unfair, biased or malicious intent.

4) Find Solutions for these issues through communal conversation and agreement.

5) Educate our community on our conversations based on factual realities and responsible recommendations.



## 2024 Initiatives for the HRC

1. Focus on helping to celebrating all citizens and their cultures by helping to create a calendar for ethnicity events or holidays to share with the public;
2. Help Co-sponsor and vet various organizations that plan to host events that multiple organizations would like to take part in;
3. Focus and share the educational needs for housing and rental options for all residents
  - a. Identify opportunities to educate citizens on the homebuying process and financial management
  - b. What are the best rental options? Whole home, apartments, duplexes?
    - i. What does the market rate need to be for affordability?
  - c. Roommate finder to lower cost and increase affordability similar to dorms.
4. Partner with the Town of Edenton to determine eligible housing projects to provide sustainable rental options for residents
  - a. Shelter Locations for Homeless
    - i. Churches or Non-profit
5. Help identify recreation improvements opportunities that the Town can control.
  - a. Help with neighborhood parks redesign.
  - b. Recreation opportunities for those with disabilities and the elderly
  - c. How do we get young adults to volunteer as youth coaches or tutors? Partner with Red Dept & Schools to establish programs for high school seniors and recent graduates.
6. Help with determining what jobs & what training is available
  - a. Resume creation & application help
  - b. Understand the Town's job market and trends for educational needs and candidate job placement
  - c. Mentoring Programs, Job Shadowing, Job placement
7. Educational support (GED/AHD) resource how to obtain whether COA or online.



**From:** [Palmer, Cord](#)  
**To:** [GOODEN, COREY](#); [King, Henry A](#)  
**Subject:** Re: FYBE Agreement  
**Date:** Tuesday, November 21, 2023 5:49:13 PM  
**Attachments:** [image001.png](#)

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Corey,

The list below is correct for the locations where FYBE will be providing internet service. The business internet cost for 100/100 is \$80 month and all of the department heads for the locations in the list were ok with the cost because they would be getting better internet service further enabling their business needs. [In blue I have added some additional details that may help with understanding the individual location needs. A location with current service would be canceling the current service when FYBE has been installed.](#)

Internet service for the camera system will be from the police department and will just be used for the cameras. It is not in the list below because its intended only for camera system use. This connection could get pretty busy with the number of cameras available to view.

One clarification to make. The cameras will connect using a closed network that terminates at the police department. The closed network means that the cameras will not have direct access to the internet at each location, they will be directly connected to the police department where internet may be available to the cameras (through a firewall). These camera connections are called transport connections because they go from point A to point B and not open to the world.

WIFI locations are something that FYBE will be doing on their own. We offer wifi in the buildings but not intentionally to the public in outside spaces. There was a contract years ago between the town and net-change to provide wifi in the park. This may be something that can be updated since Mediacom is providing wifi in the park and FYBE plans to.

I spoke with Chief King about the camera locations. He has updated the list again since receiving the grant and will be sending that to you.

Please let me know if you need any clarification on any of this or if additional internet sites are needed to make the cost exchange work out. The sites below were the "desperate" needs that were somewhat urgent to get on FYBE's initial installation list. Other fixed locations like pump stations that have cellular connections could be switched over.

Going with the higher internet speed at the locations may help the cost balance out also even though the speed may not be necessary today.



Cordell Palmer, MPA  
Chowan County Emergency Management  
Chowan County Information Technology  
PO Box 1030  
305 West Freemason St.  
Edenton, NC 27932  
252-482-9834 office  
252-482-4444 communications center  
cord.palmer at chowan.nc.gov

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**From:** GOODEN, COREY <corey.gooden@edenton.nc.gov>

**Sent:** Tuesday, November 21, 2023 16:21

**To:** King, Henry A <henry.king@edenton.nc.gov>; Palmer, Cord <cord.palmer@chowan.nc.gov>

**Subject:** FYBE Agreement

Chief King,  
Cord,

I am working on the review for council for the pole agreement amendment. I have located the email that has the internet locations that FYBE will offer to start my memo and agenda. Can you provide me with the details for the WIFI locations and the camera locations that they will provide internet to? I want to also get the cost data for this so council will understand the value of this agreement. I know that you have emailed me this but I can not locate it quickly.

Here is what I have so far.

1. Generation Plant 103 Hawks Way Edenton. 100/100 service is needed there and can be installed when you are ready. We will need to arrange for a town representative to be onsite. A media convertor is all that is needed. A rugged one is preferred as there is not a room with climate control. [This will be replacing an unreliable connection \(cellular I believe Bud said\) and will allow remote control of the generator plant. Hunter and Bud indicated there was significant cost savings once the plant is back operational.](#)

2. Town Council Chambers We have discussed this as sharing the wifi in the park connection. We will need a copper hand-off at this location. I will be the installation point of contact. [This will replace the microwave link that has become a problem with the interference from the tree on the cupola house grounds. The construction cost to get fiber to the town council chambers was excessive. The idea was for Fybe to use the town council chambers building to meet their goal of providing wifi in the park and we get a handoff from that same connection to use for the three offices and the meeting rooms. Later in the discussion it appears it may be easier to mount their equipment on a pole so FYBE may be providing a completely separate internet connection to the town council chambers now.](#)



3. Northeastern Regional Airport 113 Airport Drive Edenton We are discussing speed requirements at this location. Media convertor is all that is needed. I will be the installation point of contact. There are other offices in this building and this service is just for the airport terminal office. Harry Davis said he was paying \$140 a month for internet service at the airport. He has asked a couple times when FYBE will be installed so he can save the sixty dollars a month.

4. Sewer treatment plant 614 Macedonia Rd Edenton. This site will just need a media convertor. There is a on site manager there that we can schedule installation through. 100/100 service. Currently this site is using cellular because it was really the only option. The local wireless internet service provider had service there but the speed was equivalent to dial-up when it worked. Cellular is ok but David and AJ have a monitoring need that is not completely functional with the cellular connection.

5. Beaver hill water treatment plant. 420 Dr. Martin Luther King Jr. Avenue. This site will need a media convertor. 100/100 service. The only option for beaver hill was cellular the last time we checked. The Roy and James both said cellular is functional but they often have a delay that they attribute to cellular being slow.

6. Edenton Fire Department. 704 North Broad Street Edenton. 100/100 service. Media convertor is all that is needed. I will be the installation point of contact. The fire department is currently connected by Microwave. The cost for internet service was the reason microwave was implemented. The microwave links have gone down during storms which will cut off the phones at the fire department. This scenario has been temporary with the down time usually less than an hour. A wired connection would be more reliable in basic rain storms but would also be susceptible to outages similar to those that cause power outages.

### **Corey Gooden**

Town Manager

Town Clerk



### **Town of Edenton**

400 South Broad St. Edenton, NC 27932

(252) 482-2155 | [www.townofedenton.gov](http://www.townofedenton.gov)



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