

Edenton Town Council Minutes  
October 25, 2021

The Edenton Town Council met on Monday, October 25, 2021 at 6:00 p.m. in the Council Chambers for committee meetings. The following members were present: Mayor Jimmy Stallings, Councilman Elton Bond, Councilman Roger Coleman, Councilman Samuel Dixon, Councilman Hackney High, Councilman Craig Miller and Councilman Roscoe Poole.

Mayor Jimmy Stallings called the meeting to order.

The Administrative Committee had two items on the agenda.

The first item was an update from the Human Relations Commission.

Councilman High provided an update that the Human Relations Commission met October 13th, 2021 and had a few key items to update the Town Council on from the meeting. There were some bylaw items discussed around the term limits for the group's officers and some minor language/wording that they felt might be worth rewriting. Missie Harrell volunteered to draft this language for future review and approval by the group and Town Council if needed. The group has an educational session planned around the Triple P program with the ARHS coordinator (Quatavia White). The group also wanted to thank the Chamber of Commerce for inviting the group to such a successful Shrimp by the Bay.

The second item was the Cares Act-Premium Pay for Employees.

Councilman High stated that upon review of the Coronavirus Relief Fund (CARES) guidance, the administration staff is recommending that employees receive incentive pay for the time period between 3/15/2020 to 5/14/2021. The amounts will range from \$300 to \$1,200 for full time employees (65 total) and \$300 for all part-time/volunteers (43 total). A \$500 extra premium was also considered for any full-time employees that annually make equal to or less than \$35,000.

Councilman High stated that Full time employees were evaluated in four groups that were based on the number of hours they worked "in office". These groups ranged from 0-25%, 26-50%, 51-75%, and 76-100%. This proposal is contingent upon approval by NC Pandemic Recovery Office (NCPRO) for the amendment to the original municipal plan (approved by council 9/28/2020).

Corey Gooden, Town Manager stated that this payment is hoped to be paid to employees before the end of the year but is contingent upon the NCPRO approval. He stated that the funds are already in the town's possession and has to be used before December 31 or the funds will have to be returned to the State of NC.

This item was recommended to be placed on the next regular meeting agenda for approval.

The Finance Committee had three items on the agenda.

The first item was a budget amendment for the Coronavirus Relief Fund Incentive Pay.

Councilman Dixon stated that this item was just discussed. The Town Council will need to approve a budget amendment for the incentive pay for town employees during the Covid pandemic. This

amendment is for \$89,900. This amendment will be effective if approved by NC Pandemic Recovery Office (NCPRO).

This item was recommended to be placed on the next regular meeting agenda for approval.

The second item was a budget amendment for the Town Administration Vehicle.

Councilman Dixon stated that the Town Council will need to approve a budget amendment for the purchase of a Town Administration Vehicle. The budget amendment will be for \$53,000 for the purchase of a 2021 GMC Sierra 1500. This pricing is consistent with government contract pricing. The vehicle will be used primarily by the Town Manager as part of the employment agreement. However, the vehicle is outfitted as a crew cab and will have four-wheel drive to accommodate the Town Hall staff needs during emergency and/or natural disaster.

This item was recommended to be placed on the next regular meeting agenda for approval.

The last item was a budget amendment for the ARPA Funding Phase I AMR Infrastructure.

Councilman Dixon stated that the Mayor and Council will need to approve the budget amendment in part with the Phase I AMR meter project. This amendment will be in total for \$121,000. After reviewing the ARP guidance, administration and finance staff recommend this amendment to cover the (one time) initial investment to cover all installation and purchase of the AMR network hardware (Base-Station, Repeaters, etc..). Doing so will greatly increase the number of meters the Town will be able to replace (1000 to 1300+).

This item was recommended to be placed on the next regular meeting agenda for approval.

There being no further items on the agenda, the meeting was adjourned.